

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 12TH JUNE 2023 AT 4.30PM.

Those present:

Chairman: Cllr D Cornock.

Councillor: Cllr G Craig, Cllr H Hendry, Cllr Mrs J Lloyd, Cllr K S Paul.

Officer: Mrs K Woods.

1. Apologies.

Apologies were received and accepted from Cllr Miss S Nasreisfahany

2. Minutes of Previous Finance and General Purposes Committee Meeting

It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Tuesday 2nd May 2023 be approved as a true and correct record.

3. Matters Arising.

a.) Minute number 2.b.) Gym Matters - Smith's Wood Alliance.

Members were informed that the Football Foundation had requested proof that the Clerk was associated with the Parish Council. The Clerk informed members that a copy of a bank statement header had been sent as it showed both the Parish Council address and the Clerk's name. It is hoped that this is acceptable and confirmation of funding for the goal posts will be received soon.

4. Correspondence.

a.) SASS - Re: Booking facilities for HAF.

Members were informed that SASS have requested to book the facilities for HAF on the following school closures - Easter, Summer and Christmas 2024.

It was **RECOMMENDED:** That the following changes be made to the current booking system: Block booking can only be made 12 months in advance (block bookings are for a minimum of one week); block bookings to be reserved with a non-refundable deposit of £100 per week of any block booking; the booking to be made with and paid to the steward on duty at time of booking, with the balance being paid no less than one week before commencement of booking; all youth club sessions to be paid to the steward on duty on the day of the session and before the session starts.

5. Planning Applications.

a.) Bosworth Wood Junior and Infant School, Auckland Drive - Re: 2.4m high fencing and temporary hoarding to (part) site perimeter.

It was **RECOMMENDED:** That the Parish Council have no objections to the above planning application.

6. Accounts Presented, Bank Reconciliation, Precept.

a.) Expenditure.

It was **RECOMMENDED:** That the following accounts be approved.

Chairman's Initials:.....

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Direct Debit, Bill Payments and Standing Orders		Amount £
09/05/2023	BRITISH TELECOM - 2 x phone line, 2 x broadband	136.50
09/05/2023	POST OFFICE - stamps	12.80
10/05/2023	S/WOOD PRIMARY ACADEMY - gas, electric, refuse collection	1404.03
10/05/2023	S/WOOD PRIMARY ACADEMY - shared maintenance	19.74
11/05/2023	HMRC - VAT repaid	405.31
11/05/2023	HSBC - bank charges	39.50
11/05/2023	SMITH'S WOOD ALLIANCE - football kit sponsorship	741.03
11/05/2023	DAVIES CLIFTON & CO - internal audit	500.00
12/05/2023	ROTOWASH - maintenance and repairs	513.23
12/05/2023	SITE MAINTENANCE SERVICES - gang mowing, litter pick corner of Buckingham Road/Windward Way	300.00
15/05/2023	W/MIDLANDS PENSION SCHEME	440.17
15/05/2023	LDC STORES - cleaning materials	15.18
15/05/2023	SOLIHULL MBC - repair to shower, repair to entrance door to gym	1089.65
18/05/2023	NEST PENSIONS	213.82
22/05/2023	OFFICE DEPOT - water and stationery	81.26
24/05/2023	IRIS BUSINESS SOFTWARE	15.16
24/05/2023	IRIS PAYROLL SOLUTIONS	7.10
25/05/2023	NEST PENSIONS	41.28
25/05/2023	CLLR MRS J LLOYD - Chairman's allowance	500.00
25/05/2023	S/WOOD PRIMARY ACADEMY - shared maintenance	28.20
25/05/2023	S/WOOD PRIMARY ACADEMY - shared maintenance	46.30
26/05/2023	WATERLOGIC LTD - water cooler	82.32
30/05/2023	GALLIERS DAIRY - milk-in-schools	225.00
30/05/2023	LDC STORES - cleaning materials	50.76
01/06/2023	SOLIHULL MBC - business rates	1297.00
05/06/2023	HMRC - inland revenue p.a.y.e.	1040.12
06/06/2023	BRITISH TELECOM - 2 x phone line, 2 x broadband	153.22
06/06/2023	INFORMATION COMMISSIONERS OFFICE - Data Protection	35.00
06/06/2023	S/WOOD PRIMARY ACADEMY - shared maintenance	325.64
09/06/2023	NEST PENSIONS	47.84
09/06/2023	LDC STORES - cleaning materials	20.76
10/06/2023	HSBC - bank charges	9.00

b.) Bank Reconciliation

It was **RECOMMENDED:** That the bank reconciliations as at 31th May 2023 be accepted.

c.) Precept Breakdown for Year Ended 31st March 2023.

It was **RECOMMENDED:** That the information received be received and noted and that this year's precept be discussed at the next Finance and General Purposes Committee meeting.

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7. Exclusion of Press and Public.

It was **RESOLVED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda item: Private Section of Minutes.

Chairman's Initials:.....