

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 9TH OCTOBER 2023 AT 4.30PM.

Those present:

Chairman: Cllr D Cornock.

Councillor: Cllr M Caddick, Cllr G Craig, Cllr Mrs J Lloyd, Cllr K S Paul, Cllr M Rashid.

Officer: Mrs K Woods.

1. Co-Option of Councillors.

Debi Ramsey outlined her reasons for wishing to join the Parish Council and stated what she experience she could add to the Parish Council. The Parish Council asked a few questions and Debi Ramsey was asked to leave the meeting and informed that a decision would be given to her the next day. After some discussion

It was **RECOMMENDED:** That Debi Ramsey be co-opted onto the Parish Council, invited to the next Full Council meeting, where this decision will be ratified.

2. Apologies.

Apologies were received from Cllr H Hendry and Miss Sophia Nasreisfahany.

3. Minutes of the previous Finance and General Purposes Committee Meeting.

It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 11th September 2023 be approved as a true and correct record.

4. Matters Arising.

a.) Minute number 4.b.) Smith's Wood Academy.

Members were informed that the meeting was scheduled to be held on Friday 13th October 2023 at 10am.

5. Correspondence.

a.) Borough Councillors - Re: Reports from Cllr Jean Hamilton and Mark Wilson.

It was **RECOMMENDED:** That these items be received and noted.

b.) Paul Tovey (Solihull MBC) - Re: Rainbow Crossing.

Members were informed that the rainbow crossing is to be removed.

It was **RECOMMENDED:** That this item be received and noted.

c.) Non .gov.uk Parish Councils - Re: Transition to a .gov.uk domain for emails and webpage.

It was **RECOMMENDED:** That the Clerk enquire how much it would cost to change to a .gov.uk domain.

d.) Solihull MBC - Re: Creating the Family Hub offer for Solihull.

It was **RECOMMENDED:** That the Clerk contact Solihull MBC and enquire what is to happen to the meeting room that acts as the Excellence in the Community Room that was funded by the EU.

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The Clerk is to also contact Solihull MBC to inform them that they were not happy that their meeting was cancelled at such short notice.

- e.) Lee Stevenson (Solihull MBC) - Re: Birmingham Airport Consultative Committee - Draft Minutes and Date of Next Meeting - Thursday 7th December 2023.
It was **RECOMMENDED:** That this item be received and noted.
- f.) Cars Area Together - Re: Financial Assistance Request.
It was **RECOMMENDED:** That £150.00 be donated to the Cars Area Together.
- g.) Cars Area Together - Re: Minutes and Reports from Meeting and Date of Next Meeting - Thursday 12th October 2023 at 3.00pm.
It was **RECOMMENDED:** That these items be received and noted. A copy to be sent to Cllr Craig.
- h.) Solihull MBC - Re: Public Realm Strategy - PRS Approved.
It was **RECOMMENDED:** That this item be received and noted.
- i.) Solihull MBC - Re: Remembrance Service - invitation for Chairman and guest to attend service on Sunday 12th November 2023.
It was **RECOMMENDED:** That this item be forwarded to the Chairman, Cllr Duffen.
- j.) Solihull MBC - Re: Community Development Team - Community Updates.
It was **RECOMMENDED:** That these items be received and noted.
- k.) Solihull MBC - Re: Proposed Traffic Calming Measures, Windward Way, establishment of new parallel pedestrian crossing.
It was **RECOMMENDED:** That this item be received and noted.
- l.) Solihull MBC - Re: Kingshurst Village Centre Regeneration.
It was **RECOMMENDED:** That these items be received and noted.
- m.) Solihull MBC - Re: CAVA in Solihull - Solihull Bulletin.
It was **RECOMMENDED:** That this item be received and noted.
- n.) Solihull MBC - Re: Visit Solihull - October Newsletter.
It was **RECOMMENDED:** That these items be received and noted.
- o.) Solihull MBC - Re: Your Future Solihull Newsletter.
It was **RECOMMENDED:** That this item be received and noted.
- p.) Solihull MBC - Re: Stay Connected - Rubbish and recycling changes 11 -15 September; Latest News 11 September; Latest News September; Latest News 13 September; Latest News 14 September; Latest News 15 September; Latest News 20 September; Latest News

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21 September; Latest News 22 September; Latest News 26 September; Latest News 27 September; Latest News 29 September; Latest News 6 October.

It was **RECOMMENDED:** That these items be received and noted.

- q.) West Midlands Police - Re: Neighbourhood Alerts: Upcoming Princes Trust Team Programme; We need your dashcam footage to help make our roads safer; Weekly Update; Read about Policing Priorities in Solihull; Welcoming university students back to the West Midlands; Man jailed for life for killing taxi driver in Solihull; Let us know about anti-social behaviour where you live in Solihull; Crime Update; We are Recruiting!; The October edition of OUR NEWS is here; Car Crime Prevention Event in Solihull; Your Weekly Newsletter; Learning to spot the signs of exploitation; Please have your say and make a difference.

It was **RECOMMENDED:** That these items be received and noted.

6. Planning Applications.

There were no planning applications received.

7. Accounts Presented, Bank Reconciliation and Budget.

a.) Expenditure:

It was **RECOMMENDED:** That the following accounts be approved.

Direct Debit, Bill Payments and Standing Orders		Amount £
12/09/2023	SITE MAINTENANCE - 2 x gang mowing, litter pick, grass cut Buckingham Road, July	300.00
12/09/2023	SITE MAINTENANCE - 3 x gang mowing, litter pick, grass cut Buckingham Road, football pitch mark out, August	540.00
12/09/2023	SITE MAINTENANCE - felling and removal of diseased Ash tree	1320.00
13/09/2023	ROTOWASH - annual maintenance	238.80
13/09/2023	S/WOOD PRIMARY ACADEMY - shared maintenance	5.64
13/09/2023	S/WOOD PRIMARY ACADEMY - shared maintenance	19.61
13/09/2023	S/WOOD PRIMARY ACADEMY - repair to fire exit door opposite downstairs stewards office	155.85
14/09/2023	S/WOOD PRIMARY ACADEMY - electric, gas, refuse collection for July, annual charges for playing field/MUGA	2252.38
15/09/2023	W/MIDLANDS PENSION SCHEME	440.17
15/09/2023	S/WOOD PRIMARY ACADEMY - electric, gas, water, refuse collection, August	1930.70
15/09/2023	OFFICE DEPOT - bottled water for gym	62.41
20/09/2023	OFFICE DEPOT - stamps	135.00
20/09/2023	OFFICE DEPOT - replacement chair for gym office	92.99
20/09/2023	SITE MAINTENANCE - installation of goal posts, pitch remarking	444.00
21/09/2023	IRIS BUSINESS SOFTWARE	15.16
21/09/2023	IRIS PAYROLL SOLUTIONS	7.10

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Direct Debit, Bill Payments and Standing Orders		Amount £
21/09/2023	LDC STORES - cleaning materials	34.68
21/09/2023	OFFICE DEPOT - printer cartridge	14.69
22/09/2023	NEST PENSIONS	166.18
27/09/2023	AMAZON - toner for new printer	69.73
28/09/2023	NEST PENSIONS	23.00
02/10/2023	TV LICENCE	159.00
02/10/2023	SOLIHULL MBC - business rates	1297.00
02/10/2023	HMRC - Inland Revenue p.a.y.e.	1040.33
02/10/2023	HMRC - additional payment to Inland Revenue p.a.y.e.	8.40
03/10/2023	GALLIERS DAIRY - milk-in-schools, September	260.00
03/10/2023	LDC STORES - cleaning materials	53.52
05/10/2023	NEST PENSIONS	40.80
06/10/2023	D & M GYM SERVICES - repairs to gym equipment	426.00
06/10/2023	AMAZON - replacement telephone with answer machine	25.50
09/10/2023	BRITISH TELECOM - 2 x line, 2 x broadband	145.39

b.) Bank Reconciliation.

It was **RECOMMENDED:** That the bank reconciliation as at 30th September be accepted.

8. Exclusion of Public and Press.

It was **RECOMMENDED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda items: Staff Matters and Wages; Health and Safety; Security.

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