

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A COMMUNITY GYM COMMITTEE MEETING HELD ON MONDAY 4TH DECEMBER 2023 AT 4.30 PM.

Those present:

Chairman: Cllr G Craig.

Councillors: Cllr S Bray, Cllr Miss S Nasreisfahany, Cllr K S Paul, Cllr Ms D Ramsey.

Officer: Mrs K Woods

1. Apologies.

Apologies were received from Cllr D Cornock, Cllr H Hendry and Cllr Mrs J Lloyd.

2. Minutes of Previous Meeting.

It was **RECOMMENDED:** That the Minutes of the previous Community Gym Committee meeting held on Monday 6th November 2023 be approved as a true and correct record.

3. Matters Arising.

There were no matters arising from the previous meeting.

4. Head Steward's Report.

a.) New Till Software.

Members were informed that an IT person, known to the Head Steward, could put together a package that would include till software and would enable information to be inputted rather than written down. The software would also be able to produce the reports that the Parish Council have requested.

It was **RECOMMENDED:** That, if a costing could be obtained for the Finance and General Purposes Committee meeting, scheduled to be held on Monday 11th December, then it would be considered.

b.) Gym Figures.

Members were provided with sales and product figures for weeks commencing: 23/10/2023 to 13/11/2023 daily and hourly, together with a breakdown of the demographic of gym members.

It was **RECOMMENDED:** That the figures be accepted.

c.) Replacement Equipment.

Members were presented with a list of gym equipment that needs replacing due to wear and tear.

It was **RECOMMENDED:** That the equipment listed be purchased.

d.) Aviary House.

Members were informed that Aviary House had requested the use of the changing rooms as a safe place for their residents to go during an emergency, such as flooding.

It was **RECOMMENDED:** That this request be accepted on the proviso that the facilities can only be used during opening times.

Chairman's Initials:.....

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A COMMUNITY GYM COMMITTEE MEETING HELD ON MONDAY 4TH DECEMBER 2023 AT 4.30 PM.

e.) Signage.

Members were informed that the Shared User Agreement meeting had took place the previous Thursday and that Solihull MBC have asked for a design for the illuminated signage for the gym.

It was **RECOMMENDED:** That a sign with an arrow pointing towards the gym entrance would be best and preferably on the corner of the building rather than by the gym entrance.

f.) Hall for Meetings.

Members were informed that Auckland Hall would expect £16.50 for every hour that the Parish Council would require for meetings.

It was **RECOMMENDED:** That one of the halls at the Parish Council facilities be used for Parish Council meetings in the short term, until the Family Hub is complete.

5. Marketing Plan.

Members were informed that the total cost for 3 to 6 months marketing for the gym would be approximately £3,000.00.

It was **RECOMMENDED:** That the Parish Council go ahead with the marketing plan and review after 6 months.

6. Submitted Ideas to Promote the Gym.

There were no ideas submitted.

7. Agenda Items for Next Meeting.

It was **RECOMMENDED:** That the Agenda item Submitted Ideas to Promote the Gym be removed.

WITH NO FURTHER BUSINESS TO BE TRANSACTED THE MEETING CLOSED AT 5.10 PM.

Chairman's Signature:.....