

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 11TH DECEMBER 2023 AT 4.30PM.

Those present:

Chairman: Cllr D Cornock.

Councillor: Cllr S Bray, Cllr G Craig, Cllr A Duffen, Cllr H Hendry, Cllr Miss S Nasreisfahany, Cllr Ms D Ramsey.

Officer: Mrs K Woods.

1. Apologies.

There were no apologies received.

2. Minutes of Previous Finance and General Purposes Committee Meeting

It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 20th November 2023 be approved as a true and correct record.

3. Matters Arising.

There were no matters arising from the Minutes of the previous meeting held on Monday 20th November 2023.

4. Correspondence.

a.) Jessica Nash (Solihull MBC) - Re: Setting Parish Precept.

It was **RECOMMENDED:** That this item be received and noted.

b.) Sadie Walker (Solihull MBC) - Re: Doc Spot Exercise Referral Scheme.

It was **RECOMMENDED:** That Cllr Cornock and the Clerk will meet with Sadie Walker on Thursday 11th January 2024.

c.) Solihull MBC - Re: Planning Application - Former Arran Medical Centre.

It was **RECOMMENDED:** That this item be received and noted.

d.) Solihull MBC - Re: Visit Solihull December Newsletter.

It was **RECOMMENDED:** That this item be received and noted.

e.) Solihull MBC - Re: Solihull Active December Newsletter.

It was **RECOMMENDED:** That this item be received and noted.

f.) CAVA - Re: Solihull Bulletin.

It was **RECOMMENDED:** That this item be received and noted.

g.) Solihull MBC - Re: Leader's Message.

It was **RECOMMENDED:** That these items be received and noted.

Chairman's Initials:.....

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- h.) Solihull MBC - Re: Community Development Team Updates.
It was **RECOMMENDED:** That this item be received and noted.
- i.) Solihull MBC - Re: Stay Connected: Forthcoming events at Solihull Libraries; Latest News 24 November, 1 December, 5 December, 8 December.
It was **RECOMMENDED:** That these items be received and noted.
- j.) West Midlands Police - Re: Neighbourhood Alerts: We need your views on Cybercrime!; Daily Crime Update 3/12; West Midlands Fire Service newsletter; OUR NEWS December edition; Daily Update 6/12.
It was **RECOMMENDED:** That these items be received and noted.

5. Planning Applications

There were no planning applications received.

6. Accounts Presented, Bank Reconciliation and Precept.

a.) Expenditure.

It was **RECOMMENDED:** That the following accounts be approved..

Direct Debit, Bill Payments and Standing Orders

23/11/2023	IRIS BUSINESS SOFTWARE	15.16
23/11/2023	IRIS PAYROLL SOLUTIONS	7.10
24/11/2023	PB SPORTS - staff uniform	69.00
27/11/2023	GALLIERS DAIRY - milk-in-schools	210.00
30/11/2023	OFFICE DEPOT - bottled water for gym	47.88
01/12/2023	SOLIHULL MBC - business rates	1297.00
01/12/2023	LDC STORES - cleaning materials	60.93
05/12/2023	SITE MAINTENANCE SERVICES - 2 x grass cut, 2 x pitch remark, litter pick	420.00
05/12/2023	S/WOOD PRIMARY ACADEMY - electric, gas, water, refuse collection	1780.63
05/12/2023	S/WOOD PRIMARY ACADEMY - shared maintenance (Site Manager services)	31.02
07/12/2023	BRITISH TELECOM - 2 x phone line, 2 x broadband	142.46
11/12/2023	HSBC - bank charges	8.00
11/12/2023	VIKING DIRECT - stationery	18.01
11/12/2023	FITNESS SUPERSTORE - gym equipment	249.00
11/12/2023	AMAZON - gym equipment	369.11

b.) Bank Reconciliation.

It was **RECOMMENDED:** That the bank reconciliation as at 30th November 2023 be accepted.

c.) Precept.

This item was deferred to the private section of this meeting.

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7. Exclusion of Public and Press.

It was **RECOMMENDED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda items: Staff Matters and Wages; Health and Safety; Security.

Chairman's Initials:.....