

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 15TH JANUARY 2024 AT 4.30PM.

Those present:

Chairman: Cllr D Cornock.

Councillor: Cllr S Bray, Cllr Mrs W Bray, Cllr M Caddick, Cllr G Craig, Cllr A Duffen, Cllr H Hendry, Cllr Miss S Nasreisfahany, Cllr K S Paul.

Officer: Mrs K Woods.

1. Apologies.

Apologies were received from Cllr Mrs J Lloyd.

2. Minutes of Previous Finance and General Purposes Committee Meeting

It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 11th December 2023 be approved as a true and correct record.

3. Matters Arising.

a.) Minute number 4.b.) Sadie Walker - Doc Spot meeting.

Members were informed that there were no immediate plans for the Doc Spot at the gym, and that new ideas were being formulated and there would be a review in 6 months.

4. Correspondence.

a.) J.A.K. Water Systems Ltd - Re: Quotation for repair to sauna control unit.

It was **RECOMMENDED:** That the above quotation be accepted.

b.) Solihull MBC - Re: MPs for Solihull.

It was **RECOMMENDED:** That the Facebook page be updated when the changes take place.

c.) Cars Area Together - Re: List of dates for future meetings.

It was **RECOMMENDED:** That Cllr Miss Nasreisfahany will attend the meeting scheduled for 8th February 2024.

d.) Solihull MBC - Re: Adverse Weather Alert.

It was **RECOMMENDED:** That this item be received and noted.

e.) Solihull MBC - Re: Leader's Message - 22 December; 9 January; 15 January.

It was **RECOMMENDED:** That this item be received and noted.

f.) Solihull MBC - Re: Your Future Solihull Newsletter.

It was **RECOMMENDED:** That this item be received and noted.

g.) Solihull MBC - Re: Solihull Active Newsletter.

It was **RECOMMENDED:** That this item be received and noted.

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- h.) Solihull MBC - Re: Visit Solihull Newsletter.
It was **RECOMMENDED:** That this item be received and noted.
- i.) Solihull MBC - Re: CAVA Solihull Bulletin.
It was **RECOMMENDED:** That this item be received and noted.
- j.) Solihull MBC - Re: Community Development Team Updates.
It was **RECOMMENDED:** That this item be received and noted.
- k.) Solihull MBC - Re: Stay Connected - Latest News 19, 20, 21, 22 December 2023, 9, 11, 12 January 2024; Be the one to make a difference.
It was **RECOMMENDED:** That these items be received and noted.
- l.) West Midlands Fire Service - Re: Monthly Newsletter.
It was **RECOMMENDED:** That this item be received and noted.
- m.) West Midlands Police - Re: Neighbourhood Alerts: 12 Days of Crime Prevention - Don't drink and drive, Stop courier fraud, You are not alone, No excuse for abuse, Firework Safety; Free security bike marking in Solihull in the new year; 16 year old charged for multiple offences in Solihull; West Midlands Police Volunteer Cadet Leader Role; Successful Christmas sees 17 priority arrests in Solihull; New Year, New Career - Apply to become a police officer; OUR NEWS newsletter, West Midlands Police are 50!; Two charges with burglary in Kingshurst Solihull; Crime Update; Upcoming Princes Trust Team Programme.
It was **RECOMMENDED:** That these items be received and noted.

5. Planning Applications.

- a.) Solihull MBC - Re: Planning Application - Former Arran Medical Centre, Mull Croft - Ground and first floor extensions to the former Arran Medical Centre to form 14 No. Apartments with associated landscaping and parking.
It was **RECOMMENDED:** That this item be received and noted.

6. Accounts Presented, Bank Reconciliation and Precept.

- a.) Expenditure.
It was **RECOMMENDED:** That the following accounts be approved..

Direct Debit, Bill Payments and Standing Orders

12/12/2023	HMRC - inland revenue p.a.y.e.	1637.66
13/12/2023	LDC STORES - cleaning materials	48.54
15/12/2023	W/MIDLANDS PENSION SCHEME	818.59
22/12/2023	IRIS PAYROLL - business software	15.16
22/12/2023	IRIS PAYROLL - payroll solutions	7.10
01/01/2024	HMRC - inland revenue p.a.y.e.	1029.46
02/01/2024	SOLIHULL MBC - business rates	1297.00
02/01/2024	GALLIERS DAIRY - milk-in-schools	280.00
04/01/2024	BRITISH TELECOM - 2 x telephone line, 2 x broadband	140.70

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Direct Debit, Bill Payments and Standing Orders

09/01/2024	VIKING DIRECT - stationery	22.82
09/01/2024	S/WOOD PRIMARY ACADEMY - gas, electric, water, refuse collection charges for December 2023	1936.33
09/01/2024	S/WOOD PRIMARY ACADEMY - shared maintenance (Site Manger)	23.97
10/01/2024	HSBC - bank charges	39.20
10/01/2024	S/WOOD PRIMARY ACADEMY - repair to downstairs toilet not flushing, leak from hot water pipe to ladies showers	319.03
10/01/2024	AMAZON - printer toner	144.80
11/01/2024	NEST PENSIONS	19.17
15/01/2024	W/MIDLANDS PENSION SCHEME	154.77

b.) Bank Reconciliation.

It was **RECOMMENDED:** That the bank reconciliation as at 31st December 2023 be accepted.

7. Exclusion of Public and Press.

It was **RECOMMENDED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda items: Staff Matters and Wages; Health and Safety; Security.

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