



SMITH'S WOOD PARISH COUNCIL

c/o Smith's Wood Primary Academy
Burton's Way
Smith's Wood
Solihull
B36 0SZ
Tel: 0121 770 8846
Email: smithswoodpc@hotmail.com
www.smithswoodpc.org.uk

Mrs Karen Woods
Clerk to the Council

2nd January 2024

To: All Councillors

Dear Councillor

You are hereby summoned to a meeting of the Community Gym Committee meeting, which has been convened at Smith's Wood Primary Academy, School Hall, Burton's Way, B36 0UG on MONDAY 8TH JANUARY 2024 at 4.30 PM.

Yours faithfully

K Woods

Karen Woods
Clerk to the Council

BUSINESS TO BE TRANSACTED

1. APOLOGIES
To receive and accept apologies.
2. MINUTES OF PREVIOUS MEETING
To approve the Minutes of the previous meeting held on Monday 4th December 2023.
3. MATTERS ARISING
An opportunity for Councillors to ask questions regarding the Minutes of the Full Council Meeting held on Monday 4th December 2023.
4. HEAD STEWARD'S REPORT
To receive the Head Steward's Report.
5. MARKETING PLAN
To discuss the marketing plan and prioritise ideas to promote the gym.
6. AGENDA ITEMS
To set Agenda items for the next meeting.