

SMITH'S WOOD PARISH COUNCIL



Mrs Karen Woods
Clerk to the Council

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4th January 2023

To: All Councillors

Dear Councillor

You are hereby summoned to a Finance and General Purposes Committee Meeting of the Parish Council, which has been convened in Room 102 at Elmwood Place, Burton's Way, Smith's Wood on MONDAY 9TH JANUARY 2023 at 4.30 PM.

Yours faithfully

K Woods

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Clerk to the Council

BUSINESS TO BE TRANSACTED

1. APOLOGIES
To receive and accept apologies.
2. GYM FIGURES
To receive and discuss the gym figures.
3. SCALE OF FEES AND CHARGES
To set fees and charges for facilities use and hire.
4. GYM OPENING TIMES
To discuss if the gym is to reopen on Sunday.
5. GYM SIGNAGE
To decide if discussions with Solihull MBC regarding signage are to resume.
6. GYM PAINTING AND DECORATING
To discuss when to schedule proposed painting and decorating.

7. GYM POINT OF SALE
To discuss if new till software is to be sought.
8. HALL HIRE TERMS AND CONDITIONS WITH INVOICE
To discuss draft new terms and conditions and invoice for hall hire.
9. ACCOUNTS PRESENTED/BANK RECONCILIATION/QUARTERLY BUDGET
To approve receipts and payments to date, monthly bank reconciliation and quarterly budget totals.
10. STAFF MATTERS
To discuss any staff matters and to approve wages paid to date.