

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 12TH FEBRUARY 2024 AT 4.30PM.

Those present:

Chairman: Cllr D Cornock.

Councillor: Cllr S Bray, Cllr Mrs W Bray, Cllr M Caddick, Cllr A Duffen, Cllr H Hendry, Cllr Mrs J Lloyd.

Officer: Mrs K Woods.

1. Apologies.

Apologies were received from Cllr G Craig and Cllr Miss S Nasreisfahany.

2. Minutes of Previous Finance and General Purposes Committee Meeting

It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 15th January 2024 be approved as a true and correct record.

3. Matters Arising.

There were no matters arising from the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 15th January 2024.

4. Correspondence.

- a.) SLCC (Society of Local Council Clerks) - Re: Changes to website accessibility compliance to WCAG 2.2AA and the adoption of .gov.uk Domains for Improved Authenticity of Message & Security.

It was **RECOMMENDED:** That the domain name be changed at the next renewal date in June 2024.

- b.) Solihull MBC - Re: Local Government Boundary Commission - New electoral arrangements for Solihull Council - draft recommendations.

It was **RECOMMENDED:** That this item be received and noted.

- c.) Resident on Buckingham Road - Re: Request for Parish Councillor to attend a site visit any day after 22nd February 2024 to discuss damaged fencing.

It was **RECOMMENDED:** That the following Councillors attend a site visit: Cllr S Bray, Cllr Mrs W Bray, Cllr A Duffen and Cllr H Hendry.

- d.) Castle Bromwich Parish Council - Re: Invitation to events happening at Arden Hall.

It was **RECOMMENDED:** That this item be received and noted.

- e.) T/PS Sam Dale (West Midlands Police) - Re: Notification of moving on.

It was **RECOMMENDED:** That this item be received and noted.

- f.) Cllr Miss S Nasreisfahany - Re: Marketing Plan.

It was **RECOMMENDED:** That the Parish Council seek other quotations. Cllr M Caddick volunteered to be on the Cars Area Together CIO.

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- g.) Solihull MBC - Re: Windleaves Road and Green Lane, Castle Bromwich, Total Prohibition of Waiting, Restrictions of Waiting and Blue Badge Holder Parking Places, Order 2023.
It was **RECOMMENDED:** That this item be received and noted.
- h.) Solihull MBC - Re: Visit Solihull, February Newsletter.
It was **RECOMMENDED:** That this item be received and noted.
- i.) Solihull MBC - Re: Leader's Messages - 2 February and 9 February.
It was **RECOMMENDED:** That this item be received and noted.
- j.) Solihull MBC - Re: Your Future Solihull Newsletter.
It was **RECOMMENDED:** That this item be received and noted.
- k.) Solihull MBC - Re: Community Development Team - Community Updates.
It was **RECOMMENDED:** That this item be received and noted.
- l.) Solihull MBC - Re: C.A.V.A. Solihull Bulletin.
It was **RECOMMENDED:** That this item be received and noted.
- m.) Solihull MBC - Re: Stay Connected: Solihull Active Newsletter; Latest News 2 February; A452 Chester Road Improvement Scheme consultation launches today; Latest News 8 February, Latest News 9 February.
It was **RECOMMENDED:** That these items be received and noted and that Councillors put forward their personal views on the item A452 Chester Road Improvement Scheme and the Parish Council will send a joint response.
- n.) West Midlands Police - Re: Neighbourhood Alerts: Theft of and theft of vehicles in Solihull; Crime Update; Man charges with vehicle offences in Solihull; January Update - Neighbourhood Crime Team; Your monthly newsletter from West Midlands Fire Service: February edition of OUR NEWS is here; Free Bike Security Marking in Solihull 15/02/2024; Safety warning from West Midlands Fire Service; Courier Fraud - Protect yourself and your loved ones; Share your views on your local police.
It was **RECOMMENDED:** That these items be received and noted.

5. Planning Applications.

- a.) Solihull MBC - Re: Planning Application - 7 Balmoral Road - Re: Single storey rear extension. It was **RECOMMENDED:** That the Parish Council have concerns that this maybe redeveloped as a dwelling.

6. Accounts Presented, Bank Reconciliation and Precept.

- a.) Expenditure.
It was **RECOMMENDED:** That the following accounts be approved..

Direct Debit, Bill Payments and Standing Orders

18/01/2024	NEST PENSIONS	156.02
24/01/2024	IRIS BUSINESS SOFTWARE	15.16

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24/01/2024	IRIS PAYROLL SOLUTIONS	7.10
24/01/2024	OFFICE DEPOT - water, printer cartridges	113.52
26/01/2024	NEST PENSIONS	23.00
29/01/2024	GALLIERS DAIRY - milk-in-schools	210.00
01/02/2024	NEST PENSIONS	19.65
02/02/2024	AMAZON - cleaning products	39.90
05/02/2024	HMRC - Inland Revenue p.a.y.e.	1029.61
05/02/2024	POST OFFICE - 12 1 st class stamps	15.00
06/02/2024	BRITISH TELECOM - 2 x phone lines, 2 x broadband	135.95
06/02/2024	J.A.K. WATER SYSTEMS - replacement sauna control panel	1350.05
06/02/2024	LDC STORES - cleaning products	123.84
06/02/2024	OFFICE DEPOT - 1 st class stamps and stationery	81.64
07/02/2024	SITE MAINTENANCE SERVICES - 1 x litter pick, 2 x pitch remark for December 2023	252.00
07/02/2024	SITE MAINTENANCE SERVICES - 1 x litter pick, 2 x pitch remark January 2024	252.00
07/02/2024	LDC STORES - cleaning products	98.97
08/02/2024	NEST PENSIONS	23.00
10/02/2024	HSBC - bank charges	8.00
12/02/2024	HMRC - VAT payment	706.21

b.) Bank Reconciliation.

It was **RECOMMENDED:** That the bank reconciliation as at 31st January 2024 be accepted.

7. Exclusion of Public and Press.

It was **RECOMMENDED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda items: Staff Matters and Wages; Health and Safety; Security.

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