

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 11TH MARCH 2024 AT 4.30PM.

Those present:

Chairman: Cllr D Cornock.

Councillor: Cllr S Bray, Cllr Mrs W Bray, Cllr M Caddick, Cllr G Craig, Cllr A Duffen, Cllr H Hendry, Cllr Mrs J Lloyd, Cllr K S Paul.

Councillors absent: Cllr Miss S Nasreisfahany, Cllr Ms D Ramsey and Cllr M Rashid.

Officer: Mrs K Woods.

1. Apologies.

Apologies were received from Cllr Miss S Nasreisfahany.

2. Minutes of Previous Finance and General Purposes Committee Meeting

It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 12th February 2024 be approved as a true and correct record.

3. Matters Arising.

a.) Minute number 4.c.) Buckingham Road.

Members were informed that the Clerk and Councillors attended a site visit to Buckingham Road to investigate the damage to the fencing. It is the opinion of the Clerk and Councillors that the fencing in the back garden is old and rotting and that damage was not caused by the trees and shrubs on the Parish Council's land. The sitting tenant informed the Clerk and Councillors that strong winds had dislodged the fencing. It is the opinion of the Clerk and Councillors that the damage to the fencing at the front of the property was caused by the falling limb of a tree on Parish Council land. Members were informed that the home owner was asked to get a quotation for the repair to the fencing and that the Parish Council will pay for the home owners insurance excess only.

It was **RECOMMENDED:** That the Parish Council wait for a quotation before proceeding.

4. Correspondence.

a.) Solihull MBC - Re: Outcome of Ofsted monitoring visit.

It was **RECOMMENDED:** That this item be received and noted.

b.) Solihull MBC - Re: CAVA - VCFSE Assembly: Future Focus Conference Guide.

It was **RECOMMENDED:** That this item be received and noted.

c.) Solihull MBC - Re: Leader's Messages.

It was **RECOMMENDED:** That these items be received and noted.

d.) Solihull MBC - Re: Community Development Team Updates.

It was **RECOMMENDED:** That this item be received and noted.

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- e.) Solihull MBC - Re: Visit Solihull Newsletter.
It was **RECOMMENDED:** That this item be received and noted.
- f.) Solihull MBC - Re: CAVA - Solihull Bulletin.
It was **RECOMMENDED:** That this item be received and noted.
- g.) Solihull MBC - Re: Stay Connected - Latest News: 22nd, 26th, 27th, 29th February; Solihull Active Newsletter; Latest News: 1st, 4th, 5th, 6th, 8th March.
It was **RECOMMENDED:** That these items be received and noted.
- h.) West Midlands Fire Service - Re: Monthly Newsletter.
It was **RECOMMENDED:** That this item be received and noted.
- i.) West Midlands Police - Re: Neighbourhood Alerts: Weekly update; Stop! Think fraud; 20/195022/24; Free bike marking and crime prevention pop up shop Solihull Town Centre; Our News newsletter; Firework Laws; Crime update; Three arrested and firearm recovered following a number of suspected carjackings across Solihull area; Vehicle thefts in Solihull; #LookCloser - Spot the signs of child exploitation; Crufts at the NEC; West Midlands Police Cadet Leaders; Spring into action with our crime prevention webinars.
It was **RECOMMENDED:** That these items be received and noted.

5. Planning Applications.

There were no planning applications received.

6. Accounts Presented, Bank Reconciliation and Precept.

a.) Expenditure.

It was **RECOMMENDED:** That the following accounts be approved.

Direct Debit, Bill Payments and Standing Orders

15/02/2024	NEST PENSION	23.00
15/02/2024	W/MIDLANDS PENSION SCHEME	487.18
16/02/2024	STRIPE - monthly till software support	34.80
21/02/2024	IRIS BUSINESS SOFTWARE	16.33
21/02/2024	IRIS PAYROLL SOLUTIONS	7.10
22/02/2024	NEST PENSIONS	156.02
22/02/2024	AMAZON - coat hanger rack	29.99
22/02/2024	S/WOOD PRIMARY ACADEMY - gas, electric, water, refuse collection	2098.04
22/02/2024	S/WOOD PRIMARY ACADEMY - shared maintenance	25.38
22/02/2024	SITE MAINTENANCE SERVICES - grass cutting, litter pick and pitch remark	252.00
26/02/2024	OFFICE DEPOT - bottled water for gym	33.55
28/02/2024	LDC STORES - cleaning materials	62.10
29/02/2024	NEST PENSIONS	23.00
29/02/2024	CITRON HYGIENE - sanitary services	772.58
04/03/2024	HMRC - Inland Revenue p.a.y.e.	995.10

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Direct Debit, Bill Payments and Standing Orders		
04/03/2024	GALLIERS DAIRY - milk-in-schools	280.00
07/03/2024	NEST PENSIONS	27.32
07/03/2024	S/WOOD PRIMARY ACADEMY - gas, electric, water. refuse collection	2201.94
07/03/2024	S/WOOD PRIMARY ACADEMY - shared maintenance	26.79
07/03/2024	S/WOOD PRIMARY ACADEMY - repairs to heating system, repairs to leaking pipe	220.53
08/03/2024	BRITISH TELECOM - 2 x telephone line, 2 x broadband	135.08

- b.) Bank Reconciliation.
It was **RECOMMENDED:** That the bank reconciliation as at 29th February 2024 be accepted.

- 7. **Councillor Training.**
It was **RECOMMENDED:** That the Clerk contact Solihull MBC and enquire if they do training for Parish Councillors.

- 8 **Exclusion of Public and Press.**
It was **RECOMMENDED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda items: Staff Matters and Wages; Health and Safety; Security.

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