

SMITH’S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 13TH MAY 2024 AT 4.30PM.

Those present:

Chairman: Cllr D Cornock.

Councillor: Cllr S Bray, Cllr Mrs W Bray, Cllr M Caddick, Cllr A Duffen, Cllr H Hendry, Cllr Mrs J Lloyd, Cllr K S Paul, Cllr Ms D Ramsey, Cllr M Rashid.

Councillors absent: Cllr G Craig and Cllr Miss S Nasreisfahany.

Officer: Mrs K Woods.

- 1. **Apologies.**
Apologies were received and accepted from Cllr G Craig.
- 2. **Minutes of Previous Finance and General Purposes Committee Meeting**
It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 15th April 2024 be approved as a true and correct record.
- 3. **Matters Arising.**
There were no matters arising.
- 4. **Correspondence.**
 - a.) Smith’s Wood Alliance Football Club - Re: Request to apply for portable Defibrillator.
It was **RECOMMENDED:** That the Clerk enquire how much the defibrillator costs and what percentage of this would be funded.
 - b.) Warwickshire & West Midlands Association of Local Councils (WALC) - Re: Membership of Association.
It was **RECOMMENDED:** That the Parish Council do not sign up to membership.
 - c.) Deborah Merry (Solihull MBC) - Re: The Local Authorities (Members’ Allowances) Regulation 2003 - Parish Allowances 2024/25.
It was **RECOMMENDED:** That this item be received and noted.
- 5. **Planning Applications.**
There were no planning applications received.
- 6. **Dog Show / Fun Day.**
Members were informed that the Dog Show is progressing well. The rosettes are being made, there are over 30 stalls attending, and the following organisations attending: Cars Area, Bosworth Nursery, Local Charities, the Scouts, Slimmers World. Priority of the car park will be for dog show participants and stall holders. A local woman, Pam Gardner, has volunteered to be the dog show judge.

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There are a number of categories for the show ranging from Pedigree to Crossbreed - Puppy, Junior, Working, Toy, Hound, Open, Veteran, with other categories ranging from Long Coat, Short Coat, Handsome/Pretty dog, Fancy Dress, etc. Members were asked if the Parish Council would fund the cost of two portaloos, if access to the power point on the pump room is allowed and if dogs on the Dangerous Dog Register would be permitted to attend. It was **RECOMMENDED:** That any dog on the Dangerous Dog Register be banned from the premises. A vote was taken on this decision - 5 for the ban, 3 against the ban, motion carried for the ban of Dangerous Dogs. Members agreed to the funding of portaloos up to £350. Members asked the Clerk to contact the Saturday Martial Arts group to inform them of the Dog Show and to ask if they wish to take part. Members asked that the car park spaces reserved for gym members be left available for gym users

7. New Policies.

Members were presented with the following draft policies: Abusive, Unreasonable and Vexatious Complaints Policy; Action Plan; Clerk and Councillor Training Policy; Community Engagement Policy; Expenses Policy; Grant Aid Policy; Performance Review; Public Participation at Meetings Policy; Social Media Policy and Staff Privacy Notice. It was **RECOMMENDED:** That these policies be adopted.

8. Accounts Presented, Bank Reconciliation and Precept.

a.) Expenditure.

It was **RECOMMENDED:** That the following accounts be approved.

Direct Debit, Bill Payments and Standing Orders		Amount £
17/04/2024	STRIPE - till software and support	34.80
17/04/2024	J P LENNARD - anti-bacteria solution for gym equipment	96.77
22/04/2024	LDC STORES - cleaning materials	58.01
23/04/2024	IRIS BUSINESS SOFTWARE	16.33
23/04/2024	IRIS PAYROLL SOLUTIONS	8.06
23/04/2024	SUSAN E STEELE - rosettes for dog show	147.20
25/04/2024	NEST PENSIONS	49.82
25/04/2024	NOURISHSOCIAL LTD - Marketing plan	750.00
29/04/2024	HMRC - Inland Revenue p.a.y.e.	1013.21
29/04/2024	GALLIERS DAIRY - milk-in-schools	210.00
30/04/2024	AMAZON - Kaspersky internet security for 2 years	29.99
30/04/2024	AMAZON - toner cartridges for printer	149.00
01/05/2024	SOLIHULL MBC - Business rates	1297.00
01/05/2024	VIKING DIRECT - stamps and notebooks	158.92
02/05/2024	NEST PENSIONS	28.91
02/05/2024	ICS PRINT LTD - gym price list	49.00
02/05/2024	AMAZON - new wifi mouse for gym laptop	14.99
03/05/2024	NARKEDESIGN - gym website	175.00
07/05/2024	BRITISH TELECOM - 2 x phone line, 2 x broadband	146.96
07/05/2024	SMITH'S WOOD PRIMARY ACADEMY - repair to fire door at bottom of stairs, decommission existing heating coil	608.27

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Direct Debit, Bill Payments and Standing Orders		Amount £
07/05/2024	SMITH'S WOOD PRIMARY ACADEMY - shared maintenance site manager charges	23.97
08/05/2024	LDC STORES - cleaning materials	95.46
10/05/2024	NEST PENSIONS	24.91
10/05/2024	HMRC - VAT repayment	267.50
11/05/2024	BANK CHARGES	39.50
13/05/2024	SITE MAINTENANCE - litter pick, 2 x gang mowing, grass cut on corner of Buckingham Road	300.00
13/05/2024	SMITH'S WOOD PRIMARY ACADEMY - gas, electric, water and refuse collection April 2024	2020.43

b.) Bank Reconciliation.

It was **RECOMMENDED:** That the bank reconciliation as at 30th April 2024 be accepted.

9. Councillor Training.

There were no matters to report.

10. Members Requests at the Chairman's Discretion.

a.) Promotional Table.

Cllr Caddick asked members if there were any objections to him setting up a table at the Cars Area Summer Event to promote the gym and Parish Council.

It was **RECOMMENDED:** That there are no objections.

Cllr M Rashid leaves the meeting at 5.23pm.

b.) Think Active.

Cllr Caddick informed members that a representative of Think Active would visit the gym on Monday 20th May at 11am to look around the gym and facilities.

It was **RECOMMENDED:** That the Clerk inform the gym staff, the school and Theo Thompson.

11. Exclusion of Public and Press.

It was **RECOMMENDED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda items: Staff Matters and Wages; Health and Safety; Security.

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