



SMITH'S WOOD PARISH COUNCIL

c/o Smith's Wood Primary Academy
Burton's Way
Smith's Wood
Solihull
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Mrs Karen Woods
Clerk to the Council

10th June 2024

To: All Councillors

Dear Councillor

You are hereby summoned to a meeting of the Full Council, which has been convened in Room 102 at Elmwood Place Family Hub, 37 Burton's Way, Smith's Wood, Solihull, B36 0UG on MONDAY 17TH JUNE 2024 at 4.30 PM.

Yours faithfully

K Woods

Karen Woods
Clerk to the Council

BUSINESS TO BE TRANSACTED

1. APOLOGIES
To receive and accept apologies of absence.
2. MINUTES OF THE ANNUAL MEETING.
To approve the Minutes of the Annual Meeting held on Monday 20th May 2024.
3. MATTERS ARISING
An opportunity for Councillors to ask questions regarding the Minutes of the Annual Meeting held on Monday 20th May 2024.
4. PUBLIC PARTICIPATION
An opportunity for members of the public to ask questions of the council (please note a maximum of 15 minutes is allowed for this section).
5. BOROUGH COUNCILLORS
An opportunity for the Borough Councillors to report issues to the Parish Council in person or via written report (please note a maximum of 10 minutes is allowed for in person reports).

6. CORRESPONDENCE
To receive and answer correspondence received.
7. MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
To receive the Minutes of the Finance & General Purposes Committee meeting held on Monday 3rd June 2024 and the recommendations contained therein.
8. REPORTS FROM OUTSIDE BODIES
To receive reports from council representative on outside bodies.
9. MEMBERS REQUESTS AT THE CHAIRMAN'S DISCRETION
An opportunity for members to raise issues not covered under Agenda headings.
10. DATES OF NEXT MEETINGS
To set the dates of the next committee and full council meetings.
11. EXCLUSION OF PUBLIC AND PRESS
To exclude the public and press in accordance with Schedule 12a of the Local Government Act 1972 from Agenda items deemed confidential.
12. PRIVATE SECTION OF MINUTES
To receive and approve the Private Section of the Minutes: Full Council, Finance and General Purposes Committee Meetings.