

# Smith's Wood Parish Council

Prepared by: \_\_\_\_\_

Name and Role (Clerk/RFO etc)

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Name and Role (RFO/Chair of Finance etc)

Date: \_\_\_\_\_

|                                          |                                                   |           |                   |
|------------------------------------------|---------------------------------------------------|-----------|-------------------|
| <b>Bank Reconciliation at 31/12/2023</b> |                                                   |           |                   |
|                                          | Cash in Hand 01/04/2023                           |           | 170,496.05        |
|                                          | <b>ADD</b>                                        |           |                   |
|                                          | Receipts 01/04/2023 - 31/12/2023                  |           | 151,454.31        |
|                                          |                                                   |           | 321,950.36        |
|                                          | <b>SUBTRACT</b>                                   |           |                   |
|                                          | Payments 01/04/2023 - 31/12/2023                  |           | 140,031.89        |
| <b>A</b>                                 | <b>Cash in Hand 31/12/2023</b><br>(per Cash Book) |           | <b>181,918.47</b> |
|                                          |                                                   |           |                   |
|                                          | Cash in hand per Bank Statements                  |           |                   |
|                                          | Petty Cash 31/12/2023                             | 0.00      |                   |
|                                          | HSBC - 4 Sinking Fund 31/12/2023                  | 66,515.48 |                   |
|                                          | HSBC - 3 General Fund 31/12/2023                  | 59,369.31 |                   |
|                                          | HSBC - 2 Deposit Account 31/12/2023               | 46,747.02 |                   |
|                                          | HSBC - 1 Cheque Account 31/12/2023                | 9,286.66  |                   |
|                                          |                                                   |           | <b>181,918.47</b> |
|                                          | Less unrepresented payments                       |           |                   |
|                                          |                                                   |           | 181,918.47        |
|                                          | Plus unrepresented receipts                       |           |                   |
| <b>B</b>                                 | <b>Adjusted Bank Balance</b>                      |           | <b>181,918.47</b> |
| <b>A = B Checks out OK</b>               |                                                   |           |                   |