



SMITH'S WOOD PARISH COUNCIL

c/o Smith's Wood Primary Academy
Burton's Way
Smith's Wood
Solihull
B36 0SZ
Tel: 0121 770 8846
Email: smithswoodpc@hotmail.com
www.smithswoodpc.org.uk

Mrs Karen Woods
Clerk to the Council

16th September 2024

To: All Councillors

Dear Councillor

You are hereby summoned to a meeting of the Full Council, which has been convened in the Large Activity Room at Elmwood Place Family Hub, 37 Burton's Way, Smith's Wood, Solihull, B36 0UG on MONDAY 23RD SEPTEMBER 2024 at 4.30 PM.

Yours faithfully

K Woods

Karen Woods
Clerk to the Council

BUSINESS TO BE TRANSACTED

1. APOLOGIES
To receive and accept apologies.
2. DECLARATION OF INTERESTS.
An opportunity for Councillors to declare any interests on business to be considered.
3. DISPENSATIONS
Councillors who declare any interest, may be given a dispensation to remain in the room when business is being considered.
4. MINUTES OF THE PREVIOUS FULL COUNCIL MEETING.
To receive and approve the Minutes of the Full Council Meeting held on Monday 22nd July 2024.
5. MATTERS ARISING
An opportunity for Councillors to ask questions regarding the Minutes of the Full Council Meeting held on Monday 22nd July 2024.

6. PROVISION OF YOUTH SESSIONS
Solihull MBC to attend to discuss the possibility of holding youth sessions at the Parish Council premises.
7. PUBLIC PARTICIPATION
An opportunity for members of the public to ask questions of the council (please note a maximum of 15 minutes is allowed for this section).
8. BOROUGH COUNCILLORS
An opportunity for the Borough Councillors to report issues to the Parish Council in person or via written report (please note a maximum of 10 minutes is allowed for in person reports).
9. CORRESPONDENCE
To receive and answer correspondence received.
10. MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
To receive the Minutes of the Finance & General Purposes Committee meeting held on Monday 16th September 2024 and the recommendations contained therein.
11. MINUTES OF THE RECRUITMENT SUB-COMMITTEE
To receive the Minutes of the Recruitment Sub-Committee meeting held on Wednesday 18th September 2024 and the recommendations contained therein.
12. REPORTS FROM OUTSIDE BODIES
To receive reports from council representative on outside bodies.
13. MEMBERS REQUESTS AT THE CHAIRMAN'S DISCRETION
An opportunity for members to raise issues not covered under Agenda headings.
14. DATES OF NEXT MEETINGS
To set the dates of the next committee and full council meetings.
15. EXCLUSION OF PUBLIC AND PRESS
To exclude the public and press in accordance with Schedule 12a of the Local Government Act 1972 from Agenda items deemed confidential.
16. PRIVATE SECTION OF MINUTES
To receive and approve the Private Section of the Minutes: Full Council, Finance and General Purposes Committee Meetings.