



Smiths Wood

PARISH COUNCIL

19/02/2025

To all committee members

You are summoned to attend a
Full Council Meeting

on Monday 24th February 2024 at 4.30pm
Medium activity roommate Elmwood Place Family hub
37 Burtons Way Smiths wood

Councillors: *Chairman Cllr K S Paul, Cllr S Bray, Cllr W Bray, Cllr D Cornock, Cllr H Hendry, Cllr D Ramsey, Cllr M Rashid, Cllr M Caddick, Cllr A Duffen, Cllr S Nasreisfahany*

Paula Coyle

Paula Coyle
Clerk to Smiths wood Parish Council
Acting Clerk

Agenda

1.	Welcome and Housekeeping.
1.1.	General housekeeping & reminder to turn off/silence mobile phones Before SWPC proceeds to the first item of business on the agenda <i>"All members this meeting will be conducted under SWPC Standing Orders and Code of Conduct"</i> <i>"All councillors to confirm they have read all paperwork in preparation for the meeting"</i>
2.	To receive and approve apologies.
3.	To receive members' declarations of disclosable (pecuniary and other) interests.
4.	To receive and consider member's dispensation requests, if any.

7.5. 7.6. 7.8. 7.9. 7.9(a). 7.10.	Section 101 of the Local Government Act 1972 provides: • That a Council may delegate its powers (except those incapable of delegation) to a committee • A Committee may delegate its powers to an officer. Appointment of Staffing/HR Committee • Recruit New Smiths wood Parish Clerk • Clerk and Responsible finance officer (RFO) • Job description has been shared with all councilors • Interview date Appointment of Gym Management Committee • To review the Gym asset register. • To collect the data from the £10,000 marketing campaign. • Football Pitch agreement. • Members have the opinion to be on the board of community groups Appointment of Events Committee • Youth projects • North Solihull school environment awards • Schedule annual events • Safeguarding officer will be appointed • Members have the option to be on the board of community groups (paperwork to be given out) All decisions will be reported at the next available Full Council Meeting. Delegated actions shall be in accordance with Standing Orders and Financial Regulations and in line with directions given by Council from time to time and this Scheme of Delegation, and where applicable any other rules/regulations and legislation <i>(Parish Councillors are reminded "Councillors do not have any authority as individuals. No councillor can act alone or speak on behalf of the council without first being formally granted the authority to do so by that council").</i> To Note: The Smiths Wood Council community Plan 2025
8. 8.1.	Smiths Wood Community Gym <i>(Parish Councillors are reminded "Councillors do not have any authority as individuals. No councillor can act alone or speak on behalf of the council without first being formally granted the authority to do so by that council").</i> Gym Facility Management Stewards to develop and Submit a Gym Activity Plan 2025

12.	Exclusion of public and press. To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960
12.1.	Parish councils Roles and responsibilities.
12.2.	Access to Clerk's Office - Access to the Clerk's office will be restricted. Unless the Clerk is present, there will be no further unauthorised access.
12.3.	There has been no formal oversight of the community gym management or staff in the past, raising concerns about accountability and long term sustainability. Moving forward, a clear management structure, oversight process, and accountability measures need to be established to ensure the gym is properly maintained and serves the community effectively.
12.4.	Agree to hire an external consultant to review ALL roles and contracts then act on that advice
12.5.	Delegation of Powers: Smiths wood Parish Council Clerk/RFO Employment Contract Approval Directly following the conclusion of the Full Council Meeting, delegation powers will be exercised by the Staffing/HR Committee to review and approve the Clerk/RFO Employment Contract and Salary agreement
	Meeting Finished