

SMITH’S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 13TH JANUARY 2025 AT 4.30PM.

Those present:

- Chairman:** Cllr D Cornock
- Councillor:** Cllr S Bray, Cllr Mrs W Bray, Cllr H Hendry, Cllr Ms D Ramsey.
- Councillors absent:** Cllr M Caddick, Cllr A Duffen, Cllr Miss S Nasreisfahany, Cllr M Rashid, Cllr Kewal Singh Paul
- Officer:** Ms Wendy Phipps

1. **Apologies.**
Apologies were received from Cllr M Caddick
2. **Minutes of Previous Finance and General Purposes Committee Meeting**
It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 2nd December 2024 be approved as a true and correct record.
3. **Matters Arising.**
There were no matters arising from the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 2nd December 2024.
4. **Correspondence.**
a.) **HSBC UK Signatory Mandate**
It was **RESOLVED:** That the above Mandate be signed by 4 x Councillors and posted to HSBC Bank.
- b.) **Smiths Wood Primary Academy**
It was **RESOLVED:** That SWPC would contribute 50% towards the cost of additional work to Access Control System from a Quotations received on 22/11/2024. The cost is £327.50.
- It was **RESOLVED:** That SWPC would pay 17% towards an additional water bill due to a leak. The cost is £707.49.
- c.) **Site Maintenance Services**
It was **RESOLVED:** That SWPC would pay for the removal of a fallen oak tree on Smiths Wood Playing Fields. The cost is £480.00.

Chairman’s Initials:.....

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- d.) **WALC Round Up 8th January 2024**
It was **RECOMMENDED:** That this item was received and noted and the Clerk emailed the correspondence to all Councillors on 13th January 2025.
- e.) **WMP Updates January 2025 Edition**
It was **RECOMMENDED:** That this item was received and noted.
- f.) **SMBC - Leaders Message 19/12/2024 - Latest News 16/12/2024**
It was **RECOMMENDED:** That this item was received and noted.
- g.) **Sarah Steven - Assistant Cub Scout Leader 2nd Smiths Wood Group**
It was **RESOLVED:** That the small hall will be made available from Monday 24th February 2025 5.00pm until 8.00pm for Scout Meetings and every Monday thereafter.
5. **Planning Applications.**
Solihull MBC - Re Planning Application - 34 Cherwell Drive - Garage Conversion including Roof Height Increase
It was **RECOMMENDED:** That the Parish Council had no objections subject to the views of local residents.
6. **Community Gym Matters.**
Members were presented with gym figures.
7. **Accounts Presented, Bank Reconciliation and Precept.**

a.) Expenditure.
It was **RECOMMENDED:** That the following accounts be approved.

		Amount £
15/11/2024	W/MIDLANDS PENSION SCHEME	422.23
15/11/2024	LDC STORES - cleaning products	144.08
15/11/2024	VIKING - Stationery	44.80
15/11/2024	LDC STORES - cleaning products	72.00
18/11/2024	STRIPE - till software support	34.80
21/11/2024	SLCC MEMBERSHIP - Wendy Phipps	195.00
22/11/2024	NOURISHSOCIAL LTD - Marketing Plan	2880.00
22/11/2024	AMAZON - Shower Mat	8.99
27/11/2024	NEST PENSIONS	55.62
19/11/2024	AMAZON - Gavel	11.99
19/11/2024	CULLIGAN - water	82.32
02/12/2024	SMBC - Rates	1297.00

b.) Bank Reconciliation.
It was **RECOMMENDED:** That the Bank Reconciliation for November and December will be presented at the next Full Council meeting.

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8. Members Requests at the Chairman's Discretion.

There were no requests received.

9. Exclusion of Public and Press.

It was **RECOMMENDED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda items: Staff Matters and Wages; Health and Safety; Security.

10. Private Section of Minutes.

It was **RECOMMENDED:** That the Private Section of the Minutes of the Finance and General Purposes Committee meeting held on Monday 11th November 2024 be approved as a true and correct record.

11. Accounts Presented.

a.) Income.

It was **RESOLVED:** That the income received be approved.

Income Banked		Amount £
12/11/2024	HMRC VAT - Refund	150.16
12/11/2024	SUM-UP PAYMENTS - gym takings	74.06
13/11/2024	SUM-UP PAYMENTS - gym takings	81.46
14/11/2024	SUM-UP PAYMENTS - gym takings	56.77
15/11/2024	SUM-UP PAYMENTS - gym takings	21.72
15/11/2024	BANK TRANSFER	5000.00
16/11/2024	SUM-UP PAYMENTS - gym takings	44.91
17/11/2024	SUM-UP PAYMENTS - gym takings	4.44
19/11/2024	SUM-UP PAYMENTS - gym takings	74.05
20/11/2024	SUM-UP PAYMENTS - gym takings	14.81
21/11/2024	SUM-UP PAYMENTS - gym takings	45.41
22/11/2024	SUM-UP PAYMENTS - gym takings	10.86
22/11/2024	HSBC - Interest	186.99
23/11/2024	SUM-UP PAYMENTS - gym takings	11.85
24/11/2024	SUM-UP PAYMENTS - gym takings	76.53
26/11/2024	SUM-UP PAYMENTS - gym takings	15.80
27/11/2024	SUM-UP PAYMENTS - gym takings	96.27
28/11/2024	SUM-UP PAYMENTS - gym takings	88.84
29/11/2024	SUM-UP PAYMENTS - gym takings	8.88
30/11/2024	SUM-UP PAYMENTS - gym takings	12.34
01/12/2024	SUM-UP PAYMENTS - gym takings	39.50

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14. Staff Matters and Wages.

a.) Staff Wages.

It was **RECOMMENDED:** That the wages for weeks commencing be approved.
9th December 2024, 16th December 2024, 23rd December 2024, 30th December 2024,
6th January 2025

15. Health and Safety.

There were no Health and Safety matters to report.

16. Security.

There were no security matters to report.

WITH NO FURTHER BUSINESS TO BE TRANSACTED THE MEETING CLOSED AT 5.15pm

Chairman's Signature:.....