



Smiths Wood

PARISH COUNCIL

21/03/2025

Minutes of the meeting of

Full Parish Council

on Monday 17th March 2025 at 4.30pm,

Medium activity roommate Elmwood Place Family hub

37 Burtons Way, Smiths Wood

Council Members: (Chairman) Cllr K S Paul, Cllr S Bray, Cllr W Bray, D Ramsey, Cllr M Rashid, Cllr M Caddick, Cllr A Duffen, Cllr S Nasreisfahany, Cllr E Grayson.

Council Members Present: (Vice Chair) Cllr S Bray, Cllr W Bray, Cllr D Ramsey, Cllr M Caddick, Cllr S Nasreisfahany, Cllr E Grayson.

In Attendance: Delegated Clerk Paula Coyle, and 1 Member of the public

Shenda Harvey

Clerk/RFO, to Smiths Wood Parish Council

Minutes

<u>Item</u>		<u>Action</u>
1.	Welcome and Housekeeping: Vice Chairman Cllr S Bray, welcomed everyone to the meeting of Smiths wood Parish Council and went through housekeeping rules The Vice Chairman introduced the Clerk/RFO.	
2.	Apologies: Chairman Cllr K S Paul, Cllr Duffen, Cllr Rashid Resolved: That all the above absences are not approved.	
3.	Declarations of disclosable (pecuniary and other) interests: None	
4.	Dispensation requests: None	
5.	To approve the minutes of the last meeting 24th February 2025	

5.1.	Resolved: That minutes of the last Full Council meeting held on 24 th February 2025, were approved, and signed by the vice Chair as a true record.	
6.	Public Participation. To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councilors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting.	
7.	Co-option to Vacancy of Office for Parish Councillor & Declaration of acceptance of Office Qualifications (as provided in the Local Government Act 1972, s79) No Disqualifications (as provided reason of any disqualification set out in section 80 of the Local Government Act 1972 or section 79 of the Local Government Act 2000).	
7.1.	Candidate: Jemma Morton - Chester Ward Members' questions. Full Council voting on appointment. <i>The successful candidate is then declared co-opted to the Parish Council and will be asked to join the meeting and sign the Declaration of Acceptance of Office form.</i> Resolved:Jemma Morton, the successful candidate was declared co-opted to Smiths wood Parish Council	
7.2.	Resolved: Declarations of Interest Co-opted member signed Acceptance of office,and Pecuniary Interests forms	
8.	Finance. <i>S101 delegation of powers The Scheme of Delegation (s101 of the 1972 LGA), provides for delegating authority to the Clerk for making decisions on behalf of the council as and when appropriate.</i>	clerk
8.1.	Resolved: Payments approved as per the F&G meeting. All councillors have received latest bank payments (Finance Item 6.1)	
8.2.	To approve budget/grant payment for community engegement Resolved: The budgeted £1,500 will be allocated for community	Clerk.

8.3.	engagement projects. The first project, a free community Boxercise event, has been scheduled for 24th March 2025 <i>(Parish Councillors are reminded "Councillors do not have any authority as individuals. No councillor can act alone or speak on behalf of the council without first being formally granted the authority to do so by that council").</i> To approve training for the new clerk Resolved: Training has been approved	
9. 9.1. 9.2. 9.3. 9.4. 9.5. 9.6.	Parish council and Committee Reports Consideration of the recommendations made by a committee Events Committee meeting; To Note:Co-opted Cllr Morton, to be added to the Events committee, clerk to send email for members to arrange a meeting date. The Smiths Wood Council community plan 2025 Resolved: Councillors have reviewed the Smiths Wood Community Plan 2025, and it has been resolved to proceed with its implementation. Actions: 1. Establish a timeline for key initiatives within the plan. 2. Engage with the community and SMBC to ensure effective delivery. 3. Monitor progress and provide updates at future council meetings. SMBC,highways teams meeting. Noted: Quarterly meetings have been arranged for Smiths Wood Parish Council members to attend and raise local issues with SMBC Highways Team. Cllr D/R asked to engage with residents via her social media page to gather concerns and feedback ahead of the meeting. To suggest a later time for Full Council meetings Resolved: Smiths wood Parish Council Meetings will start at 5.30pm It was decided that the Finance meeting should take place before the Full Council The approved Boundary changes Noted: All members have received the Boundary review link Noted: Committee members to encourage residents to use "Fix my street" app Cllr, mentioned that the broken gate at the park has been reported numerous times throughout this App. The clerk will report this issue, and will report back	Clerk Clerk Clerk.

10. Smiths Wood Community Gym

10.1. Gym Management committee meeting to be arranged
Resolved: All members present will like to attend this meeting, a date has been arranged for Monday 7th April at 5.30pm

10.2. Gym report, Simon, will present the gym activities plan
Noted: Simon, has submitted his apologies

10.3. Hall Hire - Winnr Sports

Noted: The clerk presented further information regarding the youth club dates previously agreed at September's Full Council meeting (minutes 23/09/24).

It is relatively unusual for a recorded vote to be called for and is appropriately used where sensitive decisions are being taken or where members have a particular concern about the outcome of the vote. Provided that the number of members required to call for a "recorded vote" are satisfied, the vote must be taken in that way.

Each member will be asked to indicate whether their vote is in favor of or against the motion

10.3(a)

A motion was proposed regarding the use of Smiths Wood Gym facilities by Urban Herd, Fit Cap, and Winnr Sports.

Following discussion, the motion was taken to a vote, and it was

Resolved: that the Youth Club run by Urban Herd, Fit Cap, and Winnr Sports has not been granted use of the Smiths Wood Gym facilities.

"This decision was made after careful consideration of all relevant factors".

Cllr Ramsey - Against, Cllr Grayson - Against, Co-opted Cllr J Morton - Against, Cllr M Caddick - For, Cllr. W. Bray - Against, Vice Chairman Cllr S Bray- Abstained

10.3(b)

A motion was proposed regarding the use of Smiths Wood Gym by Winnr Sports, Easter HAF project.

"It was advised that the Winnr Sports HAF Easter Project should proceed, as there was no alternative provision in place".

Following discussion, the motion was taken to a vote, and it was

Resolved: that Winnr Sports Easter HAF, has not been granted use of the Smiths Wood Gym facilities.

"This decision was made after careful consideration of all relevant factors".

Cllr D Ramsey - Against, Cllr E Grayson - Against, Co-opted Cllr J Morton - Against, Cllr M Caddick - For, Cllr. W. Bray - Against, Vice Chairman Cllr S Bray Abstained

11.	Date of the next meeting Monday 17th April at Medium activity room at Elmwood Place Family hub 5.30pm	
	Meeting closed at 5:55pm	

Signed (Chair)

Date: