

SMITH'S WOOD PARISH COUNCIL - MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 2nd DECEMBER 2024 AT 4.30PM.

Those present:

Chairman: Cllr D Cornock,

Councillor: Cllr S Bray, Cllr Mrs W Bray, Cllr G Craig, Cllr H Hendry, Cllr K S Paul, Cllr Ms D Ramsey.

Councillors absent: Cllr M Caddick, Cllr A Duffen, Cllr Miss S Nasreisfahany, Cllr M Rashid.

Officer: Ms Wendy Phipps

1. Apologies.

No apologies were received.

2. Minutes of Previous Finance and General Purposes Committee Meeting

It was **RECOMMENDED:** That the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 11th November 2024 be approved as a true and correct record.

3. Matters Arising.

There were no matters arising from the Minutes of the previous Finance and General Purposes Committee meeting held on Monday 11th November 2024.

4. Correspondence.

a.) Jessica Nash - Re: 2025/26 Precept Setting Dates

It was **RECOMMENDED:** That this item be received and noted.

b.) Smith's Wood Primary Academy - Re: Quotation for Access Control System on Pedestrian gate

It was **RECOMMENDED:** The Clerk request two further quotations from Smiths Wood Primary Academy.

c.) WALC Area Committee - Re: Date and next meeting Thursday 16th January at 7.15pm at Solihull Civic Centre

It was **RECOMMENDED:** The Clerk obtain full postal address of the above meeting.

d.) SLCC - Re News Bulletin November 2024.

It was **RECOMMENDED:** That this item be received and noted.

e.) WALC - Re: Monthly Round Up.

It was **RECOMMENDED:** The Clerk contact WALC to ensure all of Smith's Wood Parish Councillors and receiving Monthly Round Up via email.

f.) Solihull MBC - Re: Community Development Team - Community Updates.

It was **RECOMMENDED:** That this item be received and noted.

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- g.) Solihull MBC - Re: Community Development Team - Updates.
It was **RECOMMENDED:** That this item be received and noted.
- h.) Solihull MBC - Re: Leader's Message.
It was **RECOMMENDED:** That this item be received and noted.
- i.) Solihull MBC - Re: Latest News 19th November, 20th November, 21st November, 22nd November, 25th November, 26th November, 27th November, 28th November, 29th November 2024.
It was **RECOMMENDED:** That this item be received and noted.
- j.) West Midlands Police - Re: Neighbourhood Alerts - Join our Crime Prevention & Safety Online Webinars; Staying Safe during severe weather.
It was **RECOMMENDED:** That this item be received and noted.
- k.) Solihull MBC - Re: Christmas HAF Programme
It was **RECOMMENDED:** That this item be received and noted.

5. Planning Applications.

There were no planning applications received.

6. Community Gym Matters.

Members were presented with gym figures for the past seven weeks.

7. Accounts Presented, Bank Reconciliation and Precept.

a.) Expenditure.

It was **RECOMMENDED:** That the following accounts be approved.

Direct Debit, Bill Payments and Standing Orders		Amount £
15/11/2024	W/MIDLANDS PENSION SCHEME	422.23
15/11/2024	LDC STORES - cleaning products	144.08
15/11/2024	VIKING - Stationery	44.80
15/11/2024	LDC STORES - cleaning products	72.00
18/11/2024	STRIPE - till software support	34.80
21/11/2024	SLCC MEMBERSHIP - Wendy Phipps	195.00
22/11/2024	NOURISHSOCIAL LTD - Marketing Plan	2880.00
22/11/2024	AMAZON - Shower Mat	8.99
27/11/2024	NEST PENSIONS	55.62
19/11/2024	AMAZON - Gavel	11.99
19/11/2024	CULLIGAN - water	82.32
02/12/2024	SMBC - Rates	1297.00

b.) Bank Reconciliation.

It was **RECOMMENDED:** That the Bank Reconciliation for November will be presented at the next Full Council meeting.

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8. Members Requests at the Chairman's Discretion.

a.) Request for Gym Figures

Cllr Ramsey requested various Gym Figures

It was **RECOMMENDED:** That Cllr Cornock check GDPR and report back.

9. Exclusion of Public and Press.

It was **RECOMMENDED:** That in accordance with Schedule 12a of the Local Government Act 1972, the public and press be excluded from the following Agenda items: Staff Matters and Wages; Health and Safety; Security.

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10. Private Section of Minutes.

It was **RECOMMENDED:** That the Private Section of the Minutes of the Finance and General Purposes Committee meeting held on Monday 11th November 2024 be approved as a true and correct record.

11. Accounts Presented.

a.) Income.

It was **RESOLVED:** That the income received be approved.

Income Banked		Amount £
12/11/2024	HMRC VAT - Refund	150.16
12/11/2024	SUM-UP PAYMENTS - gym takings	74.06
13/11/2024	SUM-UP PAYMENTS - gym takings	81.46
14/11/2024	SUM-UP PAYMENTS - gym takings	56.77
15/11/2024	SUM-UP PAYMENTS - gym takings	21.72
15/11/2024	BANK TRANSFER	5000.00
16/11/2024	SUM-UP PAYMENTS - gym takings	44.91
17/11/2024	SUM-UP PAYMENTS - gym takings	4.44
19/11/2024	SUM-UP PAYMENTS - gym takings	74.05
20/11/2024	SUM-UP PAYMENTS - gym takings	14.81
21/11/2024	SUM-UP PAYMENTS - gym takings	45.41
22/11/2024	SUM-UP PAYMENTS - gym takings	10.86
22/11/2024	HSBC - Interest	186.99
23/11/2024	SUM-UP PAYMENTS - gym takings	11.85
24/11/2024	SUM-UP PAYMENTS - gym takings	76.53
26/11/2024	SUM-UP PAYMENTS - gym takings	15.80
27/11/2024	SUM-UP PAYMENTS - gym takings	96.27
28/11/2024	SUM-UP PAYMENTS - gym takings	88.84
29/11/2024	SUM-UP PAYMENTS - gym takings	8.88
30/11/2024	SUM-UP PAYMENTS - gym takings	12.34
01/12/2024	SUM-UP PAYMENTS - gym takings	39.50

14. Staff Matters and Wages.

a.) Staff Wages.

It was **RECOMMENDED:** That the wages for weeks commencing be approved. 18th November 2024, 25th November 2024 and 2nd December 2024.

15. Health and Safety.

There were no Health and Safety matters to report.

16. Security.

There were no security matters to report.

WITH NO FURTHER BUSINESS TO BE TRANSACTED THE MEETING CLOSED AT 5.05pm.

Chairman’s Signature:.....