



Smiths Wood

PARISH COUNCIL

08/07/2025

Minutes of the Finance & General Purposes Committee meeting

Held on Monday 7th July 2025 at 5.30pm

Medium activity room at Elmwood Place Family hub

Council members : Cllr S Bray, Cllr W Bray (Chair), Cllr M Phillips

Members Non-attendance: None

Shenda Harvey

S. Harvey

Clerk to Smiths Wood Parish Council

Minutes.

Actions

1.	Welcome and Housekeeping	
1.1.	General housekeeping General housekeeping & reminder to turn off/silence mobile phones Before SWPC proceeds to the first item of business on the agenda <i>"All members this meeting will be conducted under SWPC Standing Orders and Code of Conduct"</i>	
2.	To receive and approve apologies. Resolved : No apologies received; all members were present	
3.	To receive members' declarations of disclosable (pecuniary and other) interests. None	
4.	To receive and consider member's dispensation requests, if any. None	

Chair Initials_____

5.	Confirmation and signing of minutes of the Finance & General Purposes Committee meeting held on Monday 9th June 2025	
5.1	Resolved : That the minutes from the Finance & General Purposes Committee meeting held on 9 th June 2025 were accepted and signed as a true record.	
6.	Finance	
6.1.	Finance :To receive and approve Bank Statements for June 2025. Bank Statement (attached) Bank statement has been sent to all councillors. Resolved: Bank Statements for June 2025 were approved	
6.2.	Finance :To receive and approve Bank reconciliation for June 2025. Bank reconciliation (attached) Bank reconciliation has been sent to all councillors. Resolved: Bank reconciliation for June 2025 was approved	
6.3.	To Approve: To approve retrospective payment of £1,130.28 to PPL PRS Ltd for TheMusicLicence renewal. Resolved: Payment for the renewal of TheMusicLicence was approved.	
6.4	To Note : Email received from West Midlands Pension Fund - In accordance with the admission agreement, the Fund's Actuary has calculated the termination position. They have calculated a surplus of £31,000 payable to Smiths Wood Parish Council, confirmation of the bank details to send the payment to, is required on letterheaded paper and duly signed by two bank signatories. Noted: This has been formally acknowledged by the Finance and General Purposes Committee. .	
7.	Public Participation. To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders).	

	Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Finance & General Purposes Committee meeting.	
8.	Date of the next meeting Monday 8th September 2025 at 5.30pm	
	Meeting Finished at 5.38pm	

Signed Chair _____

Date _____

Chair Initials _____