



Smiths Wood

PARISH COUNCIL

04/07/2025

Minutes of the Environment Committee meeting

Held on Monday 30th June 2025 at 5.30pm

At the Medium activity room, Elmwood Place family hub

Council Members: *Cllr S Bray, Cllr W Bray, Cllr J Morton, Cllr M Phillips, Cllr S Nasreisfahany*

Members Present : *Cllr S Bray, Cllr W Bray, Cllr M Phillips*

Shenda Harvey

S. Harvey
Clerk to Smiths Wood Parish Council

Minutes

1. 1.1.	Election of Environment Committee Chairperson term 2025-2026 Election of Environment committee Chairperson. Resolved: Appointed Chairperson Cllr M Phillips
2. 2.1	Welcome and Housekeeping General housekeeping,
3.	To receive apologies: Resolved : Cllr J Morton apologises were accepted
4.	To receive members' declarations of disclosable (pecuniary and other) interests. None
5.	To receive and consider members' dispensation requests, if any None

Chair initials _____

6.	Public Participation To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Events Committee Meeting.
7.	Environment Projects 7.1. Smith's Wood Environment Projects Members have been delegated the opportunity to suggest, propose and facilitate Environment projects. Approved: A draft letter from the Clerk was reviewed and approved by councillors, inviting residents of the square areas on Avon Drive and Usk Way to take part in a potential community growing project. The gated space adjacent to the square has been identified as a possible site for this initiative. The letter will be distributed to residents in the immediate area, asking if they would like to participate or request further information. Residents are encouraged to contact the Clerk via email. All responses will be brought back to the next scheduled Environment Committee meeting on 15th September 2025 for further consideration, letters posted to residents on 2/7/25 7.2. Smith's Wood playing field Consideration of Additional Waste Bins at Smith's Wood Playing Field: Discuss the potential installation of additional waste bins at Smiths Wood Playing Field to address community needs and maintain cleanliness in the area. Resolved:The Clerk informed councillors that a quotation had been received from Gordon Ellis & Co for a 112-litre litter bin (with a single litter aperture) at a cost of £353.75 + VAT per unit. An optional gold vinyl Council logo would incur an additional cost of £33.46 + VAT per bin. The Clerk will: • Contact Solihull Metropolitan Borough Council (SMBC) to request a quotation for the supply and installation of litter bins; • Enquire about the cost and frequency of bin emptying services provided by SMBC. It was further noted that the sign at Smith's Wood Playing Field had been vandalised. The Clerk will make enquiries to have the sign repaired and report back to the Environment Committee at the next scheduled meeting

Chair initials _____

7.3.	Park area at Mull Croft/Wheatfield Close To note: Written statement from Cllr Mark Phillips updating Cllr's on the park area. Noted: It was agreed that Cllr Phillips will hand-deliver letters to approximately 180 residents in the surrounding area. The letter informs residents that Smith's Wood Parish Council recognises the need for improvements to the existing play area. Before approaching Solihull Metropolitan Borough Council (SMBC), the Council seeks to understand the opinions and expectations of local residents regarding potential enhancements. Residents are encouraged to share suggestions for improving the play area, equipment, and surrounding green space. Feedback can be submitted by email to: the Clerk or Cllr M Phillips or by post to the Clerk. All responses will be compiled and reported to the Environment Committee at its next scheduled meeting. Letters posted to residents on 3/7/25
8.	Date of the next meeting: Monday 15th September 2025 at 6pm
	Meeting ended at 6.08pm

Signed Chair _____

Chair initials _____