



Smiths Wood

PARISH COUNCIL

22/07/2025

Minutes of the Gym Committee meeting

Held on Monday 14th July 2025 at 6pm

At the Medium activity room, Elmwood Place family hub

Committee Members: Cllr S Bray, Cllr W Bray, Cllr J Morton, Cllr D Ramsey, Cllr KS Paul, Cllr S Nasreisfahany

Members Present : Cllr S Bray, Cllr W Bray, Cllr D Ramsey, Cllr S Nasreisfahany

Non-Members Present : Cllr M Phillips

Members of the Public : No members of the public were present

Shenda Harvey

S. Harvey

Clerk to Smiths Wood Parish Council

Minutes

Actions

1. 1.1.	Election of Gym Committee Chairperson term 2025-2026 Election of Gym committee Chairperson. Resolved: Appointed Chairperson Cllr W Bray	
2. 2.1	Welcome and Housekeeping General housekeeping,	
3.	To receive apologies: Resolved : No Apologises were received	
4.	To receive members' declarations of disclosable (pecuniary and other) interests. None	
5.	To receive and consider members' dispensation requests, if any None	

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6.	Public Participation To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Gym Committee Meeting.	
7.	PRIVATE & CONFIDENTIAL Urgent Item – Clerk Resignation A statement was presented by the Chair, Cllr S Bray: “I respectfully request that the Council considers an urgent matter which has come to light today and could not have been foreseen when the agenda was published. I propose that we suspend Standing Orders for the purpose of hearing this item. The issue relates to the present Clerk resigning, and I believe delay could affect budget deadlines and legal compliance. I understand that formal decisions may be restricted, but I hope councillors will agree to discuss it and consider next steps. I’ve conferred with the Clerk, who has confirmed that this can be raised subject to the Council’s agreement.” 7.1 Suspension of Standing Orders Approved: The Council voted by majority to temporarily suspend relevant Standing Orders to allow the item to be considered. Request for Extraordinary Meeting Approved: Due to the urgency and significance of the matter, an Extraordinary Meeting was proposed by Chair Cllr S Bray and supported by Cllr S Nasreisfahany and Cllr M Phillips. The meeting will be held on Monday, 21st July 2025 5.30pm at Elmwood Place, Medium Activity room, Burton’s Way, B36 0SZ.	
8.	Smith’s Wood Community Gym 8.1. Smith’s Wood Community Gym- Price list review : To discuss and approve the restructuring of the Smith’s Wood Community Gym price list as recommended in the recent Gym Audit. The Gym Audit highlighted key areas for improvement in the current pricing structure, including affordability, accessibility, and alignment with usage trends. The current price list and a revised price list proposal has been shared with all committee members to review and approve. Resolved : That the proposed price list be amended as follows: - Age-based Sessions: “Over 75s” and “Over 80s” sessions to be replaced with “Over 70s” free sessions. - Hall Hire: A new rate of £20 per hour to be added for local community organisations, registered charities, and non-profit entities (CICs).	

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	- Resident Registration: Registration for residents to be changed to free of charge. - The revised price list, incorporating the changes discussed, to be formally approved at the next Committee Meeting.	
8.2	Smith's Wood Community Gym – Sunbed Session Promotions: To discuss and approve promotional pricing for multiple sunbed session bookings, as recommended in the recent Gym Audit. A revised pricing promotion proposal has been shared with all committee members to review and approve. Resolved: Due to the continued popularity of the sunbed service, the Committee agreed that no promotional pricing will be offered for multiple bookings at this time.	
8.3	Smith's Wood Community Gym – Approval of Handyman Repairs: To discuss and approve the cost for engaging a handyman to complete essential maintenance tasks at Smith's Wood Community Gym. Recent inspections have identified the need for repair work to maintain safety and presentation standards. Issues include a faulty kitchen tap due to valve failure, damaged sealing in a shower cubicle tray, and general wear and tear including scuffs and scrapes on internal walls requiring paint touch-ups. Resolved: Cllr D Ramsey advised that she knows a handyman who is willing to complete the required work free of charge. She will arrange for the individual to visit Smith's Wood Community Gym as soon as possible to assess and carry out the repairs.	
8.4	Smith's Wood Community Gym – Locker replacement: - To discuss and approve the replacement of existing lockers at Smith's Wood Community Gym due to safety and functionality concern The current locker units have been identified as no longer fit for purpose, with numerous issues reported, including non-functioning locks, missing keys, poor wall fittings, and general security vulnerabilities. These problems have raised safety and usability concerns for gym members. Resolved: The Clerk is to enquire whether the existing lockers located downstairs can be relocated to replace the units upstairs. The Clerk will assess feasibility and report findings to Councillor's at the next Committee Meeting.	

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8.5	Smith's Wood Community Gym - Sales Records Sales Record Comparison – April, May, and June (2024 vs. 2025) To Note: Sales records for April, May, and June of 2024 and 2025 were presented side by side for comparison. Discussion: The sales data, previously circulated to all committee members, provided a month-by month comparison across the two years. The purpose was to support transparent review and facilitate discussion on growth and performance. Noted: Committee Members acknowledged receipt and review of the sales figures. A noticeable increase in sales was observed across all three months in 2025 when compared to the same period in 2024.	
9.	Date of the next meeting: Monday 20th October 6pm	
	Meeting ended at 18.46pm	

Signed Chair_____

Date_____

Chair Initials_____