



Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed.

05/03/2026

To all committee members

You are summoned to attend a
Full Parish council Meeting
Monday 9th March at 6 pm,
Medium activity room at Elmwood Place Family hub
Burton's Way, B36 0SZ

Committee Members: Chairman Cllr S Bray, Cllr W Bray, Cllr D Ramsey, Cllr M Rashid, Cllr M Caddick, Cllr S Nasreisfahany,, Cllr J Morton, Cllr M Phillips

Member of the public:

Paula Coyle

Paula Coyle
Acting Clerk to Smiths wood Parish Council

Agenda.

1. 1.1.	Welcome and Housekeeping General housekeeping General housekeeping & reminder to turn off/silence mobile phones <i>Before SWPC proceeds to the first item of business on the agenda</i> <i>"All members this meeting will be conducted under SWPC Standing Orders and Code of Conduct".</i>
2.	To receive and approve apologies.
3.	To receive members' declarations of disclosable (pecuniary and other) interests.
4.	To receive and consider member's dispensation requests, if any.
5. 5.1.	Confirmation and signing of minutes of Parish Full Council meeting held on Monday 9th February 2026 That the Minutes be accepted and signed as a true record 9/02/26.

	Public Participation. To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting
6. 6.1. 6.2. 6.3. 6.4.	Finance Finance to receive and approve Bank Statement for February 2026 Bank Statement and Bank reconciliation, Bank statements and reconciliations have been sent to all councillors. To confirm all councillors have received the Bank Statement and Bank reconciliation Gym Sum Up update and verbal report on activities. To receive a verbal update on Gym income via SumUp and an overview of current activities and usage at the Community Gym. <i>Proposal - Youth Active Programme at the Community Gym</i> <i>To consider a proposal for the introduction of a Youth Active Programme at the Community Gym, aimed at promoting health and wellbeing, and providing structured activities for young people within the community. Members are asked to consider the outline proposal, associated costs, safeguarding considerations, and potential funding opportunities.</i> Appoint a Solicitor - Review of School Agreement Cllr W. Bray advised Members that she had contacted the Law Society and, following this, has recommended three solicitor firms for consideration in relation to the matter previously agreed. Noted: That the three recommended solicitor firms be considered in accordance with the Council's resolution and procurement requirements.
7. 7.1.	Information items: <i>To receive and discuss items for information and comment/action if appropriate</i> Recruitment of Parish Clerk/RFO - The Panel is asked to update members

8.	Parish Council and Committee Reports <i>Committee Reports: To Be Noted:</i>
8.1.	To be noted: To receive an update from Cllr W Bray on matters arising from residents.
8.2.	Community Engagement - Events Attended To note a verbal update from Cllr Browning and Cllr Phillips regarding recent community engagement events they have attended on behalf of the Parish Council.
9.	Date of the next meeting Monday 13 th April 2026 at 6pm.
10.	Private and Confidential: Exclusion of public and press To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960. The Council considered correspondence received from external parties concerning communications made by Councillor x in relation to Smith's Wood Academy and the Local Authority Designated Officer. Members noted that the Parish Council had no prior knowledge of the communications before receipt of the correspondence. It was Resolved: That the correspondence be formally referred to the Monitoring Officer for consideration under the Members' Code of Conduct. That no further comment be made by the Parish Council pending any advice or determination from the Monitoring Officer. That all councillors be reminded of their responsibilities when communicating with external organisations and the importance of clarity regarding acting in an individual or authorised capacity. <i>The item was noted as confidential due to the involvement of an identifiable individual and potential standards considerations.</i>
	Meeting Finished