



Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed.

6/11/2025

To all committee members

You are summoned to attend a
Full Parish council Meeting
Monday 10th November at 6 pm,
Medium activity roommate Elmwood Place Family hub
Burton's Way, B36 0SZ

Committee Members: Chair Cllr S Bray, Cllr W Bray, Cllr K Paul, Cllr D Ramsey, Cllr M Rashid, Cllr M Caddick, Cllr S Nasreisfahany, Cllr E Grayson, Cllr J Morton, Cllr M Phillips

Member of the public:

Paula Coyle

Paula Coyle

Clerk to Smiths wood Parish Council

Acting Clerk

Agenda.

1.	Welcome and Housekeeping
1.1.	General housekeeping General housekeeping & reminder to turn off/silence mobile phones Before SWPC proceeds to the first item of business on the agenda <i>"All members this meeting will be conducted under SWPC Standing Orders and Code of Conduct".</i>
2.	To receive and approve apologies.
3.	To receive members' declarations of disclosable (pecuniary and other) interests.

4.	To receive and consider member's dispensation requests, if any.
5.	Confirmation and signing of minutes of Parish Full Council meeting held on Monday 13th October 2025
5.1.	That the Minutes be accepted and signed as a true record 13/10/25.
6.	Youth Offer Review - Council Input
6.1.	Councillors are asked to note that a further meeting has taken place regarding the Smith's Wood Youth Offer Plan. Unfortunately, the recent residents' meeting did not proceed as anticipated, and concerns have been raised about its format and level of engagement.
6.2.	<i>In addition, the Parish Council continues to monitor the visibility and promotion of the three commissioned youth service providers operating in Smith's Wood. While some advertising has taken place, there remains concern about whether young people and families are fully aware of the services available and how to access them.</i> <i>Members may wish to consider the following ahead of the next intended meeting, which has been suggested to take place at the end of the school term:</i> <i>What further steps could be taken to improve the visibility and signposting of the three commissioned youth service providers operating in Smith's Wood</i>
	Public Participation. To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting

7.	Finance
7.1.	Finance to receive and approve Bank Statement for November 2025 Bank Statement and Bank reconciliation, Bank statements and reconciliations have been sent to all councillors.
8.	Information items: <i>To receive and discuss items for information and comment/action if appropriate</i> Councillors are warmly invited to attend the Remembrance Sunday service at St Barnabas Church on Sunday, 9th November, as we come together to honour and remember those who have served and sacrificed for our country. The service will begin at 11am, and we kindly ask attendees to arrive by 10.45 to ensure a prompt start. Parish representatives will be joining members of the community, veterans, and local organisations in this important act of remembrance.
9.	Parish Council and Committee Reports Committee Reports:
9.1.	To Be Noted: Events Committee Minutes - 20/10/25. Gym Committee Minutes - 20/10/25
9.2.	Christmas Lights and Community Christmas Tree 2025 - Update To confirm the arrangements for the Community Christmas Lights Switch On event Friday 28th November 2025. Local voluntary groups are anticipated to take part, Elmwood Place has confirmed they will provide hot drinks. And Super SEN have agreed to provide a quiet space at Ellwood Place.
10.	Date of the next meeting Monday 8 th December 2025 at 6pm
	Meeting Finished

