



Environment Committee Minutes

Environment Committee Meeting on Monday 15th September 2025,
at 5.30.pm, **The Medium activity room, Elmwood Place family Hub**

Members: *Cllr S Bray, Cllr W Bray, Cllr J Morton, Cllr M Phillips, Cllr S Nasreisfahany*

Paula Coyle
Acting Clerk to Smiths Wood Parish Council

Minutes.		Actions
1.	Welcome and Housekeeping.	
1.1.	General housekeeping & reminder to turn off/silence mobile phones	
2.	To receive and approve apologies. Resolved: Apologies accepted from Cllr Morton	
3.	To receive members' declarations of disclosable (pecuniary and other) interests. None	
4.	To receive and consider member's dispensation requests, if any. None	
5.	To approve the Minutes of the last Environment Committee Meeting held on 30th June 2025	
5.1.	Resolved: That the Minutes be accepted and signed as a true record 30/06/25	
	Public Participation To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman.	

9.	Environment/Community Projects	
9.1.	To note - Community Volunteer Groups and Supported Projects.	
9.2.	• Monday nights: Community Boxercise Class - Parish Council • Thursday nights: SEND Youth Group - Volunteer • Friday nights: Teen Gym - Parish Council Outcome: To be noted. Resolved: That the Clerk will draft a Terms of Reference for Environment Committee, which will oversee all volunteer led groups. The committee will have the authority to delegate specific projects and tasks to sub committees as needed.	Clerk
9.3.	Environment - Eco Projects. Members are asked to consider the establishment of a Community Interest Company (CIC) to support and deliver local eco projects. The creation of a CIC structure would enable the group to apply for and secure external funding opportunities to develop environmental initiatives within Smiths Wood. (Appendix A) Resolved: That Councillor Nasreisfahany will draft a social media post to recruit community volunteers from the Smith's Wood area to join a new Volunteer led group. Smiths Wood Playing Field - Vandalised Sign Members are asked to note that the sign at Smiths Wood Playing Field has been vandalised. Consideration is required regarding options for repair or replacement, including potential costs Resolved: That the Clerk investigates options and costs for the repair or replacement of the vandalised sign at Smiths Wood Playing Field	Cllr S/N Clerk

	Volunteer Litter Picking - Smiths Wood Playing Field Members are asked to consider introducing a volunteer led litter picking initiative at Smiths Wood Playing Field to improve cleanliness and community pride. It is suggested that costs and support requirements be discussed with the parish gardener Resolved: That Cllr Nasreisfahany will contact Solihull Council to arrange for litter picking equipment for the Smiths Wood area. Cllr Nasreisfahany will organise a community litter picking event, and she will be accompanied by Volunteer Councillors. The Clerk will arrange for hi-vis vests to be branded with the Parish Council's name.	Cllr S/N Cllr S/N
	Information Items: <i>To receive and discuss items for information and comment.</i> Cllr Phillips to discuss - Park Area at Mull Croft /Wheatfield Close. Noted: That there has been limited community interaction regarding the proposed improvements for the park area at Mull Croft/Wheatfield Close, despite letters being sent to local residents. Councillor Phillips will continue to promote the project at the proposed Christmas event. Smiths Wood Playing Field - Fire Brigade Access Members are asked to consider drafting a plan to enable the Fire Brigade to have suitable access to the gate at Smiths Wood Playing Field. This follows recent incidents of fires being lit on the site. To Delegate A Councillor to address safety, security, and coordination with the Fire Brigade. Resolved: That Councillor Phillips will be delegated to address all matters relating to the safety, security, and coordination with the Sheldon Fire Brigade.	Cllr M/P Cllr M/P
12.	Date of the next meeting: Monday 17th November at Elmwood Place Family Hub	

	Meeting Finished at 6.20pm	
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Signed (Chair)

Date: