



10/11/2025

**Minutes of the
Finance and General Purpose Meeting**

on Monday 10th November 2025 at 5.30pm

Medium activity roommate Elmwood Place Family hub

Committee Members: (Chair) Cllr W Bray, Cllr S Bray, Cllr M Phillips
Delegated Member: Cllr L Browning

In Attendance: 2 Members of the public
Paula Coyle
Acting Clerk to Smiths Wood Parish Council

Minutes

Actions

1.	Welcome and Housekeeping	
1.1	General housekeeping.	
2.	To receive apologies. Resolved: No apologies received	
3.	To receive members' declarations of disclosable (pecuniary and other) interests. None	
4.	To receive and consider member's dispensation requests if any. None	
5.	Confirmation and signing of minutes of the Finance meeting held on Monday 13th October 2025. That the Minutes be accepted and signed as a true record 13/10/25. Resolved: That the minutes from 13 th October 2025 were accepted and signed as a true record.	
	Public Participation	

	To adjourn to allow public participation for 5 minutes. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Finance Committee Meeting itself	
6.	Finance/RFO Report.	
6.1.	Finance Report Cllr Browning November Bank Statement and Reconciliation Reports Resolved: November reconciliation has been approved	
6.2.	Smiths wood Community Gym SumUp - update. Resolved: The Gym is currently on a trajectory of increased members and revenue for the year 2025. This resolution confirms the positive financial and membership performance of the Gym facility.	
7.	Items for consideration at Full Council Meeting 10/11/2025'	
7.1.	To approve: 6.1	
7.2.	Smiths Wood Parish Council Christmas Events Budget update Resolved: Provisional payments for the event have been approved	
8.	Date of the Next Meeting: Monday 8th December 2025 @5.30pm Medium activity roommate Elmwood Place Family hub Burtons way	
	Meeting Closed: 6pm.	