



Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed.

08/01/2025

To all committee members

You are summoned to attend a
Full Parish council Meeting
Monday 12th January at 6 pm,
Medium activity room at Elmwood Place Family hub
Burton's Way, B36 0SZ

Committee Members: Chairman Cllr S Bray, Cllr W Bray, Cllr K Paul, Cllr D Ramsey, Cllr M Rashid, Cllr M Caddick, Cllr S Nasreifahany, Cllr E Grayson, Cllr J Morton, Cllr M Phillips

Member of the public:

Paula Coyle

Paula Coyle
Acting Clerk to Smiths wood Parish Council

Agenda.

1.	Welcome and Housekeeping
1.1.	General housekeeping General housekeeping & reminder to turn off/silence mobile phones <i>Before SWPC proceeds to the first item of business on the agenda "All members this meeting will be conducted under SWPC Standing Orders and Code of Conduct".</i>
2.	To receive and approve apologies.
3.	To receive members' declarations of disclosable (pecuniary and other) interests.
4.	To receive and consider member's dispensation requests, if any.
5.	Confirmation and signing of minutes of Parish Full Council meeting held on Monday 8th December 2025
5.1.	That the Minutes be accepted and signed as a true record 08/12/25.

	Public Participation. To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting
6. 6.1. 6.2. 6.3.	Finance Finance to receive and approve Bank Statement for December 2025 Bank Statement and Bank reconciliation, Bank statements and reconciliations have been sent to all councillors. To confirm all councillors have received the Draft Budget and Precept 2026/2027. To Approve - Smiths wood Parish Council Precept/budget 2026/27.
7. 7.1. 7.2. 7.3.	Information items: <i>To receive and discuss items for information and comment/action if appropriate</i> Draft Proposal from Cllr M Caddick to Provide a draft Community Newsletter Proposal from Cllr D Ramsey to provide an emergency out of hours arrangement for Smith's Wood residents affected by the biomass situation, enabling access to warm showers at the Community Gym. Recruitment of Parish Clerk/RFO - the Panel is asked to confirm the key dates for the interview process. The position has been advertised and the recruitment process will follow the recommended Warwickshire & West Midlands Association of Local Councils (WALC) recruitment pack.

8.	Parish Council and Committee Reports Committee Reports:
8.1.	To Be Noted: Events Committee Cancelled - 15/12/25 Gym Committee Cancelled - 15/12/25
8.2.	To receive an update from Cllr Phillips on matters arising from the quarterly Parish Council Highways meeting with Paul Tovy(SMBC)
8.3.	To receive an update from Cllr Phillips following the meeting with Solihull College regarding funding opportunities and courses for the community.
10.	Date of the next meeting Monday 9 th February 2026 at 6pm.
	Meeting Finished