



Smiths Wood

PARISH COUNCIL

27/10/2025

Minutes of the meeting of

Full Parish Council

on Monday 13th October 2025 at 6.00pm,

Medium activity roommate Elmwood Place Family hub

37 Burtons Way, Smiths Wood

Council Members: (Chairman) Cllr S Bray, Cllr W Bray, D Ramsey, Cllr M Rashid, Cllr M Caddick, Cllr K S Paul, Cllr M Philips, Cllr S Nasreisfahany, Cllr E Grayson.

Council Members Present: (Vice Chair) Cllr W Bray, Cllr S Bray, Cllr M Caddick, Cllr Philips

In Attendance: Delegated Cllr L Browning, and 1 Member of the public

Paula Coyle

Acting Clerk/RFO, to Smiths Wood Parish Council

Minutes		Actions
1.	Welcome and Housekeeping	
1.1.	General housekeeping General housekeeping & reminder to turn off/silence mobile phones Before SWPC proceeds to the first item of business on the agenda <i>“All members this meeting will be conducted under SWPC Standing Orders and Code of Conduct”.</i>	
2.	To receive and approve apologies. Resolved: Cllr D Ramsey, Cllr J Morton, S Nasreisfahany absences have been approved <i>Cllr K Paul, Cllr M Rashid, Cllr E Grayson,</i> Resolved: That all the above absences are not approved.	
3.	To receive members’ declarations of disclosable (pecuniary and other) interests.	

[illegible]

	To Note: It has been brought to the Parish Council's attention that the group 'Ordinary Magic' has secured £80,000 in funding from the National Lottery for projects within the Smiths Wood area. This funding is believed to be allocated for Special Educational Needs and Disabilities (SEND) initiatives.<i>Cllrs S Bray and Phillips will discuss this matter further</i> <i>Cllrs Phillips and Cllr S Bray reported that Smiths Wood has been awarded external funding from the National lottery .'Ordinary Magic'</i> <i>Cllr S Bray is delegated to determine the project's details and how it will be advertised/communicated within the Smiths Wood area.</i> Resolution: Delegation noted.Cllr Bray to report findings at the next meeting.	S/B
	Public Participation. To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting	
7.	Finance 7.1. Finance to receive and approve Bank Statement for September 2025 Bank Statement and Bank reconciliation (attached) Bank statements and reconciliations have been sent to all councillors. 7.2. Mid year accounts -To Note Cllr L Browning gave an update on the Accounts Resolved: All Councillors will receive a copy of the Smithwood Parish Accounts. 7.3. Smiths Wood Community GYM - 6 month Target	

	That the six month takings from the gym have already matched the entire income generated over the previous full year. Noted: <i>If the current performance is maintained for the remaining six months, the gym's annual revenue is projected to double compared to the last financial year. Achieving the prior year's revenue in half the time demonstrates a significant increase in membership, usage, (classes, and personal training).</i>	
8.	Information items: <i>To receive and discuss items for information and comment/action if appropriate</i> 8.1. You are invited to attend an upcoming webinar on the Terrorism (Protection of Premises) Act 2025, also commonly known as Martyn's Law. Agenda for the Webinar - Provide an overview of the Terrorism Protection of Premises Act 2025 - Outline what it means for all premises and events in scope - Provide information on next steps - Allow time for Q&A's (where feasible) This webinar will be delivered via Microsoft Teams Date: 21st October 2025 Time: 1200-1315 Noted: Cllr S Bray will share the link with Cllr Phillips 8.2. Solihull Area (SAM) Meeting Solihull Civic Suite on Thursday 16th October 7.15pm <i>Cllr W Bray provided a comprehensive and detailed update on behalf of the Police and Crime Commissioner. The update covered The latest crime statistics specific to the North Solihull Area. The improvements and new strategies currently being implemented by the Police to address local crime and concerns.</i> The report was noted by the meeting 8.3. HR - Clerk/ RFO recruitment update. Recruitment of new Clerk confirmed - Organising interviews and advising Role	S/B

9.	Parish Council and Committee Reports Committee Reports:	
9.1.	To Be Noted: Environment Committee Minutes - 15/09/25. Noted: Environment Committee Minutes	
9.2.	Events Committee: Christmas Lights and Community Christmas Tree 2025 To discuss and confirm the arrangements for the Community Christmas Lights Switch On event Friday 28th November 2025,4-7pm To Note: Local voluntary groups are anticipated to take part, Elmwood Place has confirmed they will provide hot drinks. And Super SEN have agreed to provide a quiet space at Ellwood Place. Delegation: Cllrs S Bray and W Bray are overseeing the Craft Tales area. Promotion: The Parish Council and the Gym will each host a table to promote. A final planning meeting must be held in early November to confirm all logistical details, entertainment, safety arrangements, and coordination for the Switch on.	W/B S/B
10.	Date of the next meeting Monday 10 th November 2025 at 6pm	
	Meeting Finished	

Signed Chair_____

Date_____