



Events Committee meeting Minutes

on Monday 20th October 2025, 5:30 pm

At the Medium activity room, Elmwood Place family hub

Council Members: Cllr S Bray, Cllr W Bray, Cllr E Grayson, Cllr J Morton

Council Members Present: Cllr S Bray, Cllr W Bray,

In Attendance: 1 member of the public

Paula Coyle

Acting Clerk/RFO, to Smiths Wood Parish Council

Minutes

1.	Welcome and Housekeeping	
1.1	General housekeeping,	
2.	To receive apologies: Resolved:, Cllr J Morton, absence has been approved <i>Cllr E Grayson,</i> Resolved: That all the above absences are approved. Suspension of Standing Orders Approved: The members voted by majority to temporarily suspend relevant Standing Orders to allow Action: The Committee noted the Chairman's need to co-opt a new committee member, Cllr M Philips. Resolution: To facilitate this process immediately, a motion was proposed to suspend the rules governing membership changes.	
3.	To receive members' declarations of disclosable (pecuniary and other) interests. NONE	
4.	To receive and consider members' dispensation requests, if any NONE	
5.	Confirmation and signing of minutes of Full Council meeting held on Thursday 12th June 2025	
5.1.		

	Resolved: Minutes accepted and signed as a true record. 12/06/25.	
6.	Community Projects	
6.1.	Smiths Wood Community Projects - Members have been delegated the opportunity to suggest, propose and facilitate community projects.	
6.2.	Smiths Wood Christmas light switch on November 28th 4-7pm To confirm all bookings and activities. Delegation: Cllrs S Bray and W Bray are overseeing the Craft Table area.	
	Public Participation To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Events Committee Meeting itself.	
7..	Date of the next meeting: Monday 15th December 2025	
	Meeting ended 5.45pm	