



# Smiths Wood

## PARISH COUNCIL

### Minutes of the Gym Committee meeting

Held on Monday 20<sup>th</sup> October 2025 at 6pm

At the Medium activity room, Elmwood Place family hub

**Committee Members:** Cllr S Bray, Cllr W Bray, Cllr J Morton, Cllr D Ramsey, Cllr KS Paul, Cllr S Nasreisfahany

**Members Present :** Cllr S Bray, Cllr W Bray.

**Non-Members Present :** Cllr M Phillips

**Members of the Public : 1**

Paula Coyle

Acting Clerk to Smiths Wood Parish Council

#### Minutes

#### Actions

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| <b>1.</b><br><b>1.1.</b> | <b>Welcome and Housekeeping</b><br>General housekeeping,<br><br><b>Membership and Quorum</b> - The Chairman is authorised to proceed with the co option of one new member to ensure the committee is quorate.<br><br>The Chairman proposed that another member be co-opted to the committee to ensure quorum is met for the meeting.<br><br><b>Action:</b> The Council noted the Chairman's need to co-opt a new committee member, Cllr M Philips.<br><b>Resolution:</b> To facilitate this process immediately, a motion was proposed to suspend the rules governing membership changes. | <b>W/B</b> |
| <b>2.</b>                | <b>To receive apologies:</b><br><b>Resolved :</b> Apologies were received from <i>Cllr J Morton, Cllr D Ramsey, Cllr S Nasreisfahany.</i><br><b>Resolved :</b> Apologies were not received from <i>Cllr KS Paul</i>                                                                                                                                                                                                                                                                                                                                                                       |            |
| <b>3.</b>                | <b>To receive members' declarations of disclosable (pecuniary and other) interests.</b><br><b>None</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |            |
| <b>4.</b>                | <b>To receive and consider members' dispensation requests, if any</b><br><b>None</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |

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| 5.<br>5.1.                     | <p><b>To approve the minutes of the last meeting held 14th July 2025</b></p> <p><b>Resolved :</b>That the Minutes have been accepted and signed as a true record. 14/07/25.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |       |
|                                | <p><b>Public Participation</b></p> <p>To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Gym Committee Meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |       |
| 6.<br>6.1.<br><br>6.2.         | <p><b>Finance</b></p> <p><b>Sales Records and SUM UP reports</b> - Members acknowledged receipt and review of the sales figures for 2025 to date.</p> <p><b>Mid Year Review of Community Gym Income</b></p> <p>The report presents an analysis of current performance against figures from the previous financial year.<br/> <b>Key Highlight:</b> Income generated by the Community Gym within the first six months of this financial year has equalled the total income achieved for the entirety of the last financial year.</p> <p>This exceptional performance is a strong indicator of successful community engagement and programme management.</p> <p>Members are asked to formally note the outstanding financial performance of the Community Gym for the first six months of the current financial year.</p> <p><b>Noted:</b> That the six month takings from the gym have already matched the entire income generated over the previous full year.</p> |       |
| 7.<br><br>7.1.<br><br><br>7.2. | <p><b>Smith's Wood Community Gym: Review of Planned and Urgent Repair Works</b></p> <p><b>Smith's Wood Community Gym Locker replacement:</b> - <i>The current locker units have been identified as no longer fit for purpose, with numerous issues reported, including non functioning locks, missing keys, poor wall fittings, and general security vulnerabilities.</i></p> <p><i>Recent inspections have identified the need for repair work to maintain safety and presentation standards. To delegate authority to the Clerk to award the contract to the most appropriate contractor.</i></p> <p><b>Resolved:</b> Maintenance work to be completed</p> <p><b>Smiths Wood Outdoor Basketball Court Markings</b></p> <p>The application of the new court markings to make the facility fully operational.</p>                                                                                                                                                  | Clerk |



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| 8.4.  | <p><b>Super SEND CIC</b> group Youth group sessions alternative (<b>Thursday Nights</b>)</p> <p>Volunteer led Group to explore ideas for them to store equipment at the community Gym</p> <p><b>Noted:</b> To explore ideas with them for storage and more community projects</p>                                                                                                                                                                                                                                                                                                                                                   |       |
| 8.5.  | <p><b>Smiths wood School field football club Saturday Mornings.</b></p> <p><b>Noted:</b> Vision Sports.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |       |
| 8.6.  | <p><b>Smiths Wood Field Football club Saturday Mornings.</b></p> <p><b>Noted:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |
| 9.    | <p><b>Solihull Metropolitan Borough Council (SMBC)</b></p> <p><b>Commissioned Youth Sessions 2025</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |
| 9.1.  | <p><b>Winner Sport Commissioned Youth Sessions:</b> End of Term Report</p> <p>The Council is due to receive the End of Term Participation Report for the Winner Sport commissioned youth sessions (<b>Wednesday evenings</b>) detailing the participation levels and outcomes from local young people for the Autumn Term.</p> <p>To instruct the Clerk to issue a request End of Term Participation Report from Winner Sport.</p> <p><b>Resolved:</b> To instruct the Clerk to issue a request for an End of Term Participation Report from Winner Sport. <i><b>It has been noted this is not an unreasonable request.</b></i></p> | Clerk |
| 9.2.  | <p><b>End of Autumn term Youth Engagement Activities</b></p> <p>Holiday Activities and Food (HAF) Programme.</p> <p>It has been noted that the required booking form for the upcoming HAF period, Autumn HAF Programme <b>has not yet been submitted</b></p> <p>To instruct the Clerk to follow up with Winner Sport and ensure the HAF programme booking form is completed and submitted immediately to secure Smiths wood participation.</p> <p><b>Noted:</b> Autumn HAF Programme <b>has not yet been submitted</b></p>                                                                                                          |       |
| 10.   | <p><b>Christmas Event Planning and Gym Promotion</b></p> <p><i>Update and Community Gym Promotion</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |
| 10.1. | <p>Christmas Event (November 28th, 2025) to propose to have a <b>promotional table for the Community Gym and its activities</b>, utilising the newly approved price list.</p> <p><b>The amended list as follows:</b></p> <p><b>Age-based Sessions:</b> “Over 75s” and “Over 80s” sessions to be replaced with “Over 70s” free sessions.</p>                                                                                                                                                                                                                                                                                         |       |

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|     | <p><b>Hall Hire:</b> A new rate of £20 per hour to be added for local community organisations, registered charities, and non profit entities (CICs).</p> <p><b>Resident Registration:</b> Registration for residents to be changed to free of charge.</p> <p>The revised price list, incorporating the changes discussed, have been formally approved</p> <p><b>It was agreed that the Gym Staff</b> will develop a specific project focused on incorporating the toning tables more effectively into the gym's offerings.<br/>Gym Staff Purpose: The project aims to increase the usage generated by the toning tables by promoting their benefits to specific user groups.</p> |  |
| 11. | <p><b>Date of the next meeting:</b> 15/12/25 At the Medium activity room, Elmwood Place family hub 6pm.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 12. | <p><b>Exclusion of public and press.</b>To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</p> <p><b>Personnel Matter: Staffing Request</b><br/><i>To discuss a confidential request received from a member of staff regarding a change to their employment status.</i></p>                                                                                                                                                                                                                                                                                              |  |
|     | Meeting ended at 18.50pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |

Signed Chair\_\_\_\_\_

Date\_\_\_\_\_