



Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed.

05/05/2026

To all committee members:

You are summoned to attend a
Full Parish and Finance Council Meeting
Monday 11th May @ 5.30pm
Medium activity room at Elmwood Place Family hub
Burton's Way, B36 0SZ

Committee Members: *Chairman Cllr S Bray, Cllr W Bray, Cllr D Ramsey, Cllr M Rashid, Cllr M Caddick, Cllr J Morton, Cllr M Phillips.*

Member of the public:

Sam Andrews

Sam Andrews
Clerk to Smiths wood Parish Council

Agenda.

1.	Welcome and Housekeeping
1.1.	General housekeeping & reminder to turn off/silence mobile phones
2.	To receive and approve apologies.
3.	To receive members' declarations of disclosable (pecuniary and other) interests.
4.	To receive and consider member's dispensation requests, if any.
5.	Confirmation and signing of minutes of Parish Full Council meeting held on Monday 13th April 2026.
5.1.	That the Minutes be accepted and signed as a true record.

6	Public Participation To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting.
7	Finance to receive reports from the Finance committee. 7.1 Finance report - Bank Statement and Reconciliation Reports for April 2026. Bank Statement and Bank reconciliation have been sent to all councillors. 7.2 Internal audit submitted to auditor 06.05.2026. 7.2 AGAR 26/27 Commencement: To formally note receipt of the 2026/27 AGAR forms from the External Auditor. To Note the timetable for the Internal Audit, the completion of the Annual Governance Statement, and the period for the Exercise of Public Rights. 7.3 Active Hearts Proposal: "Active Hearts" 12 Week Chair Exercise – To re visit and make decision based on information shared in last meeting on 13.04.26. Are panel ready to make a formal vote? Email sent to all – Approve £500 7.4 Christmas Lights / Christmas Tree

8	Parish Council and Committee Reports <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i>
8.1	Committee Reports: Events & Gym committee 20 th April was cancelled.
8.2	Highways update from Cllr Philips
8.3	Christmas Event 2026 Date to be decided for Christmas Event so that we can submit event application.
	Attachment A
8.4	Review of Public Communications and Social Media Accuracy <i>To discuss the impact of recent public statements regarding the Council's financial position and the Community Gym's performance, and to ensure that information shared with the public aligns with the Council's audited 12 month data.</i>
9	Date of the next meeting (Change to every 3 months after June meeting. Sept, Dec, April etc)
9.1	Annual General Meeting & Full council Monday 15 th June 2026.
9.2	Annual Parish Meeting – Thursday 21 st May @ 5pm Smiths Wood Primary Academy
10	Private and Confidential: Exclusion of public and press to consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960.
	Meeting Finished.