



Smiths Wood

PARISH COUNCIL

13/05/2026

Full Parish and Finance Council Meeting

Monday 11th May @ 5.30pm

Medium activity room at Elmwood Place Family hub

Burton's Way, B36 0SZ

Council Members: (Chairman) Cllr S Bray, Cllr W Bray, Cllr D Ramsey, Cllr J Morton, Cllr M Phillips.

Council Members Present: (Chairman) Cllr S Bray, Cllr W Bray, Cllr D Ramsey, Cllr J Morton, Cllr M Phillips.

Sam Andrews

Sam Andrews

Clerk to Smiths wood Parish Council

Minutes.

1.	Welcome and Housekeeping
1.1.	General housekeeping & reminder to turn off/silence mobile phones
2.	To receive and approve apologies.
3.	To receive members' declarations of disclosable (pecuniary and other) interests.
4.	To receive and consider member's dispensation requests, if any.
5.	Confirmation and signing of minutes of Parish Full Council meeting held on Monday 13th April 2026.
5.1.	That the Minutes were accepted and signed as a true record by Cllr S Bray.

6	Public Participation To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all the meeting. Members of the public may not take part in the Full Council Meeting. Representative from Lily's Tea Parlour brought forward a complaint regarding contents posted online by Cllr D Ramsey. Chairman Cllr S Bray dismissed due to be the matter having not been previously discussed and put on agenda, representative given complaints procedure by Clerk should they wish to take further.
7	Finance to receive reports from the Finance committee. Cllr W Bray raised a concern that Boxercise has been paid twice in the past month. Resolved: Clerk advised that the month of March had been included in this month. 7.1 Finance report - Bank Statement and Reconciliation Reports for April 2026. Bank Statement and Bank reconciliation have been sent to all councillors. Internal audit submitted to auditor 06.05.2026. 7.2 AGAR 26/27 Commencement: To formally note receipt of the 2026/27 AGAR forms from the External Auditor. To Note the timetable for the Internal Audit, the completion of the Annual Governance Statement, and the period for the Exercise of Public Rights. 7.3 Active Hearts Proposal: "Active Hearts" 12 Week Chair Exercise – To re visit and make decision based on information shared in last meeting on 13.04.26. Are panel ready to make a formal vote? Email sent to all – Approve £500

7.4	Resolved: Cllr Morton requested summary this was given. Decision made to go ahead by Cllr's this will take place at Seeds of Hope in Kingshurst. Christmas Lights/Christmas Tree – Cllr's Agreed to purchase two more lights for lampposts.
8	Parish Council and Committee Reports <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i> 8.1 Committee Reports: Events & Gym committee 20th April was cancelled. 8.2 Highways update from Cllr Philips Mr D Ward has now been appointed point of contact. 8.3 Christmas Event 2026 Date to be decided for Christmas Event so that we can submit event application. Date agreed for Friday 27th November 2026. 8.4 Review of Public Communications and Social Media Accuracy <i>To discuss the impact of recent public statements regarding the Council's financial position and the Community Gym's performance, and to ensure that information shared with the public aligns with the Council's audited 12 month data.</i> Removed off agenda
9	Date of the next meeting (Change to every 3 months after June meeting. Sept, Dec, April etc) Additional meeting put in for January to discuss Precept. 9.1 Finance & Full council Monday 15th June 2026. 9.2 Annual Parish Meeting – Thursday 21st May @ 6pm Smiths Wood Primary Academy

10	Private and Confidential: Exclusion of public and press to consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960. FOI Requested April 2026 SARS Requested April 2026
	Meeting Finished @ 18.21