



Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed.

10/06/2026

To all committee members:

You are summoned to attend a

Finance & General Purposes Committee Meeting

Monday 7th September @ 5.30pm

Little activity room at Elmwood Place Family hub

Burton's Way, B36 0SZ

Committee Members: Cllr S Bray, Cllr W Bray, Cllr M Phillips

Member of the public:

Lee Browning

Clerk to Smiths wood Parish Council

Agenda.

1	Welcome and Housekeeping
1.1	General housekeeping & reminder to turn off/silence mobile phones
2	To receive and approve apologies
3	To receive members' declarations of disclosable (pecuniary and other) interests.
4	To receive and consider member's dispensation requests, if any.

5	Public Participation To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the
	meeting commences. Councillors will not comment on agenda items in the public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the remainder of the Meeting.
6	Finance to receive reports from the Finance committee. 6.1 Finance report – Approve Bank Statement and Reconciliation Reports for July and August 2026. Bank Statement and Bank reconciliation have been sent to all councillors. 6.2 AGAR 25/26 External Audit Report Returned : To formally note receipt of the 2025/26 AGAR report from the External Auditor and approve “Notice of Conclusion of Audit form” and publishing of AGAR report on-line. 6.3 Budget Setting Meeting to be arranged for November.
7	Parish Office / Gym Signage – Plans to be agreed prior to quote.
8	Date of next meeting: Mon 7th December 2026; 5.30pm @ Elmwood Place Finance Meeting Finished: Full Council Meeting to commence at 6.00pm.