



Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed.

29/06/2026

To all committee members:

You are summoned to attend a

Finance & General Purposes Committee Meeting

Monday 15th June @ 5.30pm

Medium activity room at Elmwood Place Family hub

Burton's Way, B36 0SZ

Committee Members: Cllr S Bray, Cllr W Bray, Cllr M Phillips

Member of the public:

Sam Andrews

Sam Andrews

Clerk to Smiths wood Parish Council

Minutes.

1	Welcome and Housekeeping
1.1	General housekeeping & reminder to turn off/silence mobile phones
2	To receive and approve apologies None
3	To receive members' declarations of disclosable (pecuniary and other) interests. None

4	To receive and consider member's dispensation requests, if any. None
5	Public Participation To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to public forum will not exceed 15 minutes in accordance with Standing Orders). Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting. None
6	Finance to receive reports from the Finance committee.
6.1	Finance report - Bank Statement and Reconciliation Reports for May 2026.
6.2	Bank Statement and Bank reconciliation have been sent to all councillors.
6.3	Internal audit submitted to auditor 06.05.2026 returned with 3 discrepancies. See explanation from auditor.
6.4	AGAR 26/27 Commencement: To formally note receipt of the 2026/27 AGAR forms from the External Auditor.
6.5	Forms ready to be signed for submission Cllr S Bray. Cllr S Bray signed Agar Forms
7	Gym Signage – Plans to be agreed prior to quote. Cllrs discussed possibility of having more than one sign (Top of Winward Way and Kingfisher Drive.

	Deferred to next meeting for Clerk to liaise with SMBC.
8	Date of next meeting: Mon 7th Sept 5.30pm @ Elmwood Place Finance Meeting 2026 Finished: 17.53 Full Council Meeting to commence at 6.00pm.